

COURSE OUTLINE
Sandra Bolt, 3/13/2008

DEPARTMENT:	Academic Programs
CURRICULUM:	Associate of Arts
COURSE TITLE:	Organizational Behavior
COURSE NUMBER:	SOC 253
TYPE OF COURSE:	Academic Transfer
Special Requirement Met:	None
AREA(S) OF KNOWLEDGE:	Individuals, Cultures and Society
COURSE LENGTH:	1 quarter
CREDIT HOURS:	5
LECTURE HOURS:	55
LAB HOURS:	0
CLASS SIZE:	25
PREREQUISITES:	COMPASS: Writing: 68, Reading: 81

COURSE DESCRIPTION:

Organizational behavior as seen through sociological theory. Concepts show how managers can improve organizational effectiveness by attending to the human side of the enterprise. Topics such as: leadership, conflict theory, motivation, social interaction theory, power, politics, group dynamics and organizational design are examined for the effects on employees and their performance.

STUDENT LEARNING OUTCOMES ADDRESSED:

1. Communication – Read and listen actively

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STUDENT LEARNING OUTCOMES (CONT):

2. Human relations – Use social interactive skills to work in groups effectively. Recognize the diversity of cultural influences and values.
3. Personal Responsibility – Be motivated and able to continue learning and adapt to change. Value one's own skills, abilities, ideas and art
4. Information Literacy – Access and evaluate information

GENERAL COURSE OBJECTIVES:

At the end of the course the student will:

1. Develop strategies for building effective relationships, both in a diverse work area and in the social milieu.
2. Analyze the development of management and its effects on management today.
3. Explain the various leadership styles and their implication for the supervisor and subordinate.
4. Demonstrate knowledge of organizational behavior concepts to understand how these influence attitudes and behaviors at work.
5. Apply organizational behavior concepts to real world problems faced by managers daily.
6. Develop skills in the areas of teamwork, persuasion, delegation, decision making and oral and written communication.
7. Understand the theory and application of questions asked in ethical decision-making.
8. Define organizational politics.
9. Understand the theoretical basis of organizational development and its effects on organizational performance.
- 10.

TOPICAL OUTLINE:

APPROX. HOURS: 5 per topic

- I. Introduction: What is Organizational Behavior and The Key Issues Impacting it?
- II. Individual Behavior and Learning in Organizations to include Perceptions and Personality.
- III. Attitudes, Self-Concept, Values and Ethics
- IV. Motivation, the Key to Performance
- V. Teams: Dynamics, Leadership, Problem-solving, Decision-making and Creativity
- VI. Interpersonal and Organizational Communication

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TOPICAL OUTLINE (CONT):

- VII. Ethics, Power and Politics
- VIII. Networking and Negotiating
- IX. Leading and Trust
- X. Organizational Change and Culture

REVISED BY: Sandra Bolt
DATE: March 2008

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SLO #	Included in Course Objective Number	SSCC Student Learning Outcomes
SLO 1.1	2, 6	Communication - Read and listen actively
SLO 1.2	3, 6, 8	Communication - Speak and write effectively
SLO 2.1		Computation - Use mathematical operations
SLO 2.2		Computation - Apply quantitative skills
SLO 2.3		Computation - Identify, interpret, and utilize higher level mathematical and cognitive skills
SLO 3.1	1	Human Relations - Use social interactive skills to work in groups effectively
SLO 3.2	1, 4	Human Relations - Recognize the diversity of cultural influences and values
SLO 4.1		Critical Thinking and Problem Solving -
SLO 5.1		Technology - Select and use appropriate technological tools
SLO 6.1	5	Personal Responsibility - Be motivated and able to continue learning and adapt to change
SLO 6.2	9	Personal Responsibility - Value one's own skills, abilities, ideas and art
SLO 6.3		Personal Responsibility - Take pride in one's work
SLO 6.4		Personal Responsibility - Manage personal health and safety
SLO 6.5		Personal Responsibility - Be aware of civic and environmental issues
SLO 7.1	4, 5, 6	Information Literacy - Access and evaluate information
SLO 7.2		Information Literacy - Use information to achieve personal, academic, and career goals, as well as to participate in a democratic society

PREPARED BY: Tom Griffith
DATE: July 2010