

COURSE OUTLINE

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DEPARTMENT:	Professional Technical Education
CURRICULUM:	Professional Teacher Education
COURSE TITLE:	Organizational Leadership
COURSE NUMBER:	PTE 325
TYPE OF COURSE:	Hybrid
COURSE LENGTH:	Variable
CREDIT HOURS:	2
LECTURE HOURS:	22
LAB HOURS:	0
OTHER HOURS:	0
CLASS SIZE:	30
PREREQUISITES:	Student must be enrolled in the BAS Professional Teacher Education program or have instructor approval.

COURSE DESCRIPTION:

This course is designed to help students develop leadership skills in a technical environment. Students will evaluate various leadership theories and models.

STUDENT LEARNING OUTCOMES ADDRESSED:

1. Communication – Students will demonstrate the ability to converse through classroom, on-line and written communication. Demonstrate communication through team work.
2. Human Relations – Students will demonstrate human relation skills through leadership activities.
3. Critical Thinking and Problem-Solving – Students will adapt critical thinking skills and problem solving to develop program leadership.
4. Technology – Students will select and use appropriate technological tools to lead program.
5. Personal Responsibility – Students will identify the value of life-long learning through program leadership.
6. Information Literacy – Students will access and evaluate information from a variety of sources and contexts, and will demonstrate how to access Information Literacy remotely.

PROGRAM OUTCOMES:

1. Manage learning environments
2. Perform administrative functions
3. Create and maintain a professional environment
4. Promote programs and recruit students
5. Learn to adapt new technologies
6. Perform management functions

GENERAL COURSE OBJECTIVES:

The student will:

1. Trace and explain the development of management styles and examine current management practices.
2. List and discuss leadership styles used in business and education, and the theory underlying these various styles.
3. Explain the traditional functions of management (planning, organizing, directing, and controlling), and explain why a gap exists between theory and practice.
4. Describe the types and sources of organizational and personal power, the typical responses to each type of power, and methods that enhance power and build alliances.
5. Explain the four fundamental steps of a continuous-improvement process, and identify and describe tools commonly used in the process.
6. Understand the importance and nature of goal-setting in an organization. Describe the need for coaching in current technical education practices and list guidelines that can help managers handle organizational conflict.
7. Identify forces of change that have made team-building a high priority for many educational organizations, and describe the stages a work-team goes through during its development.
8. Explain the ways in which the workforce is changing and how it is becoming more diverse.

TOPICAL OUTLINE

APPROX. HOURS

1. Changing Nature of Leadership	2.5
2. Quality and Improvement	2
3. Leading Organizational Changes	2
4. Power and Empowerment	3.5
5. Communication Skills	2
6. Conflict Management	2
7. Leading High Performance Teams	2
8. Challenges of Diversity	2
9. Ethical Leadership	4

APPROX. HOURS:

22