

## COURSE OUTLINE

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June 2, 2011

DEPARTMENT:	Professional Technical Education
CURRICULUM:	Professional Teacher Education
COURSE TITLE:	Professional Portfolio
COURSE NUMBER:	PTE 314
TYPE OF COURSE:	Hybrid
COURSE LENGTH:	Variable
CREDIT HOURS:	1
LECTURE HOURS:	11
LAB HOURS:	0
OTHER HOURS:	0
CLASS SIZE:	30
PREREQUISITES:	Student must be enrolled in the BAS Professional Teacher Education program or have instructor approval.

## COURSE DESCRIPTION:

This course will require students to document prior work experience by developing an E-portfolio and will culminate in receiving Workforce Experience Practicum credit.

## STUDENT LEARNING OUTCOMES ADDRESSED:

1. Communication – Students will demonstrate the ability writing skill through the development of a work experience portfolio.
2. Critical Thinking and Problem-Solving – Students will adapt critical thinking skills and problem solving necessary to document prior learning including theory and practical application.
3. Information Literacy – Students will access and evaluate information from a variety of sources and contexts, and will demonstrate how to access Information Literacy remotely.

## PROGRAM OUTCOMES:

1. Develop outcomes, assessments and curricula
2. Develop and review programs
3. Perform administrative functions
4. Create and maintain a professional environment
5. Promote programs and recruit students
6. Learn to adapt new technologies
7. Perform management functions

#### GENERAL COURSE OBJECTIVES:

The student will:

1. Articulate their educational goals.
2. Identify Program Outcomes attained.
3. Recognize college-level learning.
4. Identify and document prior learning experiences.
5. Categorize experiences into college disciplines.
6. Determine if prior learning is of a creditable nature.
7. Compile a portfolio to determine the awarding of credit (Maximum of 25% of the degree sought).
8. Submit portfolio to appropriate campus personnel for evaluation.

#### TOPICAL OVERVIEW

#### APPROX HOURS

- |   |   |
|---|---|
| 1. Course Overview                      | 1 |
| 2. Review Portfolio Development Process | 4 |
| 3. Document Prior Learning Experiences  | 2 |
| 4. Create Portfolio Outline             | 3 |
| 5. Finalize and Review Portfolio        | 1 |

#### APPROX. HOURS:

11

Originated by: Malcolm Grothe  
5/5/11