

_____SOUTH SEATTLE COMMUNITY COLLEGE_____

Academic Programs

COURSE OUTLINE

Revision: Roger Bourret, Spring 2008

DEPARTMENT: Academic Programs
CURRICULUM: Applied Academics
COURSE TITLE: Transitional English
COURSE NUMBER: ENGL 103
TYPE OF CORSE: Vocational Preparatory
Special Requirement met: None
AREA(S) OF KNOWLEDGE: None
COURSE LENGTH: 1 quarter
CREDIT HOURS: 5
LECTURE HOURS: 55
LAB HOURS: 0
CLASS SIZE: 24
PREREQUISITES: Appropriate placement testing

Special Note: This course is often taught jointly with ENGL 105/ICT 103. Students follow the ENGL 105 curriculum. In Week 9-10 of the course, based on student performance, the instructor may change the student's registration to ENGL 105/ICT 103. The student is given "Credit by Exam" for ENGL 103.

COURSE DESCRIPTION:

Improvement of skills required for vocational/technical communications. Assessment of reading, writing and oral improvement. Use of computer to teach Principles of organizing, drafting and editing technical reports.

ENGL 103 Transitional English
Spring 2008

STUDENT LEARNING OUTCOMES:

1. Communication – Read and listen and communicate. Speak and write effectively for personal, academic and career purposes.
2. Human Relations – Use social interactive skills to work in groups effectively. Recognize the diversity of cultural influences and values
3. Critical Thinking and Problem Solving – Think critically in evaluating information, solving problems and making decisions.
4. Technology – Select and use appropriate technological tools for personal and academic tasks.
5. Personal Responsibility- Be motivated and able to continue learning and adapt to change. Value one's own skills, abilities, ideas and art.
6. Take pride in one's work. Manage personal health and safety. Be aware of civic and environmental issues.
7. Information Literacy – Access and evaluate information from variety of sources and contexts, including technology. Use information to participate in a democratic society.

GENERAL COURSE OBJECTIVES:

At the end of the course the student will:

1. Recognize and write complete sentences
2. Compose an organized paragraph on a technical topic
3. Edit documents for basic grammar and mechanics
4. Use basic information literary tools (appropriate to technical area)

TOPICAL OUTLINE:

- I. Review of grammar / usage
- II. Review of mechanics
- III. Formats of business-technical communication
- IV. Oral presentations
- V. Working in groups including
- VI. Locate and use information

Total hours

55

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DATE: Spring 2008

Course Prefix and Number: ENG 103

Course Title: Transitional English

SLO #	Included in Course Objective Number	SSCC Student Learning Outcomes
SLO 1.1	1-4	Communication - Read and listen actively
SLO 1.2	1-4	Communication - Speak and write effectively
SLO 2.1		Computation - Use mathematical operations
SLO 2.2		Computation - Apply quantitative skills
SLO 2.3		Computation - Identify, interpret, and utilize higher level mathematical and cognitive skills
SLO 3.1		Human Relations - Use social interactive skills to work in groups effectively
SLO 3.2		Human Relations - Recognize the diversity of cultural influences and values
SLO 4.1		Critical Thinking and Problem Solving -
SLO 5.1		Technology - Select and use appropriate technological tools
SLO 6.1		Personal Responsibility - Be motivated and able to continue learning and adapt to change
SLO 6.2		Personal Responsibility - Value one's own skills, abilities, ideas and art
SLO 6.3		Personal Responsibility - Take pride in one's work
SLO 6.4		Personal Responsibility - Manage personal health and safety
SLO 6.5		Personal Responsibility - Be aware of civic and environmental issues
SLO 7.1	4	Information Literacy - Access and evaluate information
SLO 7.2		Information Literacy - Use information to achieve personal, academic, and career goals, as well as to participate in a democratic society

PREPARED BY: Roger Bourret
DATE: Spring 2008