

COURSE OUTLINE

Revision: S. Baldwin, October, 09

DEPARTMENT:	General Studies
CURRICULUM:	English as a Second Language
COURSE TITLE:	ESL Level 3B
COURSE NUMBER:	ESL 032
TYPE OF COURSE:	Academic Basic Education
COURSE LENGTH:	1 quarter
CREDIT HOURS:	Variable to 15
LECTURE HOURS:	Variable to 165
LAB HOURS:	0
CLASS SIZE:	15
PREREQUISITES:	ELS 031 or appropriate placement testing

COURSE DESCRIPTION:

ESL Level 3B is an intensive advanced English as a second language course utilizing an integrated skills approach. The class is intended for students with well-developed language skills who wish to perfect their skills for academic and employment purposes.

STUDENT LEARNING OUTCOMES ADDRESSED:

1. Communication - Read and listen actively to learn and communicate. Speak and write effectively for personal, academic and career purposes.

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STUDENT LEARNING OUTCOMES ADDRESSED: (cont.)

2. Computation - Use arithmetic and other basic mathematical operations as required by program of study.
3. Human Relations - Use social interactive skills to work in groups effectively. Recognize the diversity of cultural influences and values.
4. Technology - Select and use appropriate technological tools for personal, academic and career tasks.
5. Personal Responsibility - Be motivated and able to continue learning and adapt to change. Value one's own skills, abilities, ideas and art. Take pride in one's work. Manage personal health and safety.
7. Information Literacy - Access and evaluate information from a variety of sources and contexts, including technology.

GENERAL COURSE OBJECTIVES:

At the end of the course the student will:

1. Identify realistic long-term personal, career, or academic goals and the means to attain them.
2. Identify their learning and work styles.
3. Work well in teams.
4. Demonstrate the ability to resolve conflicts.
5. Follow most oral instructions and ask questions to clarify
6. Participate in conversations in routine work, learning and social situations.
7. Access needed informational resources.
8. Use reading strategies to comprehend text as well as graphs and charts.
9. Write notes, summaries, letters and resumes using understandable sentence structure, spelling and punctuation.
10. Recognize and accept language and skill requirements for job advancement.

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TOPICAL OUTLINE:

- I. Take notes and summarize information from written and oral sources
 - II. Write resumes
 - III. Write business letters
 - IV. Orally summarize and clarify information from written and oral sources
 - V. Initiate, maintain and terminate conversations using appropriate conversational techniques.
 - VI. Skim reading material for main idea
 - VII. Scan reading material for details
 - VIII. Identify approximate meaning of a word from context clues.
 - IX. Locate, with help, appropriate reference materials to solve problems
- Total hours are variable