

SSC BUDGET DEVELOPMENT SCHEDULE

Fiscal Year 2016-17 Budget Request

Date	Activity
January 29, 2016	Fee Memo to budget administrators from Business Office
December 2015 – June 2016	President and VP of Administrative Services update College Council and College Community on budget issues.
March 9, 2016	South 2017/AACC Pathways Project Update; OLY 120 1:00 – 1:30 PM
March 9, 2016	President's Kick-off Meeting; OLY 120 1:30 PM – 2:30 PM
February 17, 2016 February 23, 2016 April 2016	Fee Requests for 2016-17 FY due to the Business Office Cabinet to review and approve 2016-17 FY Fees Board of Trustees to review and approve 2016-17 FY Fees
March 21, 2016	Business Office provides 1617FY budget development sheets & PTF allocation with instructions to departments.
March 21 – April 11	Departments prepare budget proposals that align with <u>Core Themes</u> , <u>Strategic Planning</u> and <u>Budget Forecast</u> for 2016-17FY.
April 11, 2016	Budget Planning Sheets from departments due to Vice Presidents
<u>April 19, 2016</u>	<i>Budget requests due to Business Office for compilation and review. Prioritized list of requests/savings due to Business Office & College Council.</i>
April 19 – 20, 2016 1:00pm-2:30pm	Budget Hearing presentations to College Council and the College Community OLY 120 April 19, 2016: 1:00PM – Frank Ashby, VP Administrative Services 1:45PM – Peter Lortz, VP of Instruction April 20, 2016: 1:00PM – Rosie Rimando, VP Student Services 1:45PM – Office of the President
May 4, 2016	College Council submit recommendations to President
April 19 – May 10, 2016	President reviews budget with Campus Business Office
May 10, 2016	Budget discussions at SSC President's Cabinet meeting
June 7, 2016	SSC Public Hearing on President's Budget, Olympic Hall Auditorium 1:30PM – 2:30PM
June XX, 2016	District-wide Public Hearing
Fall 2016	Board of Trustees reviews 2016-17 FY budget for approval