

SSCC BUDGET DEVELOPMENT SCHEDULE

Fiscal Year 2014-15 Budget Request

Date	Activity
January 30, 2014	Fee Memo to budget administrators from Business Office
December 2013 – June 2014	President and VP of Administrative Services update College Council and College Community on budget issues.
March 12, 2014	President's Kick-off Meeting; Olympic Hall 1:30 PM – 2:30 PM
February 17, 2013 February 25, 2014 April, 2014	Fee Requests for 2014-15 FY due to the Business Office Cabinet to review and approve 2014-15 FY Fees Board of Trustees to review and approve 2014-15 FY Fees
March 23, 2014	Business Office provides 1415FY budget development sheets & PTF allocation with instructions to departments.
March 24 – April 14	Departments prepare budget proposals that align with <u>Core Themes</u> , <u>Strategic Planning</u> and <u>Budget Forecast</u> for 2014-15FY.
April 14, 2014	Budget Planning Sheets from departments due to Vice Presidents
<u>April 21, 2014</u>	<i>Budget requests due to Business Office for compilation and review. Prioritized list of requests/savings due to Business Office & College Council.</i>
April 23 & 24, 2014 1:30pm-3:30pm	Budget Hearing presentations to College Council and the College Community OLY 120 April 23, 2014: 1:30PM & 2:30PM April 24, 2014: 1:30PM & 2:30PM
May 6, 2014	College Council submit recommendations to President
April 18 – May 13, 2014	President reviews budget with Campus Business Office
May 13, 2014	Budget discussions at SSCC President's Cabinet meeting
June 4, 2014	SSCC Public Hearing on President's Budget, Olympic Hall Auditorium 2:00PM – 3:00PM
June XX, 2014	District-wide Public Hearing
Fall 2014	Board of Trustees reviews 2014-15 FY budget for approval