

**College Council**  
**Friday November 17<sup>th</sup> 2017**  
**RSB 30**

**Council Member Attendees:** Marianna Asaturova, Erin Barzen, Lindsey Hoogkamer-Smith, Virgel Paule, Angel Delker, Seth Roback, Ruben Murcia, Anton Amaratunge, Yilin Sun  
*(Quorum for today's meeting)*

**Guest Speakers:** President Peter Lortz, James Lewis and Christa Colouzis

**Guest Attendees:** Jeffery Campbell

**Secretary:** Lily Allen

**Begin:** 9:04am

**End:** 10:34am

**1. WELCOME AND INTRODUCTIONS:**

Guest: President Peter Lortz

- **FOOD TRUCKS**

- We had been looking for a long term plan for food services for a while, we will use this opportunity of Food trucks as a trial to see if this would be a good alternative.
- More Variety, Lower Cost and Coffee.
- We do not have any say over what trucks come to campus, we gave the Food Truck Alliance (FTA) our requirements, they post the job and then food trucks sign up.
- We talked to the FTA and requested that the food truck costs should be low.
- It doesn't seem like the cost issue has been addressed completely by the food trucks. However, if the trucks don't offer low prices then many people will not purchase food so they will probably not come back.
- Pete is talking with culinary to be able to advertise more and better. Try and use EBT cards
- Coffee: there is an espresso team in the culinary cafeteria and Seattle Best machine in the new building. There is still work being done on getting a better coffee option.

- Laura Hopkins is the new VP of Instruction

- Permanent President search has begun

- Chancellor is the point of contact for this search
- Process should be completed and President would be confirmed by July 1, 2018

- Holiday Party is December 7<sup>th</sup>

- Theme: Flannel and Frost

- **QUESTIONS**

- Will there be a Taco Tuesday Food Truck?
  - It would be nice to have a Taco Tuesday Truck, but as mentioned earlier we do not have a say on what trucks sign up or for what days.

## **1. WELCOME AND INTRODUCTIONS (CONTINUED):**

- **QUESTIONS (CONTINUED)**
  - Is there an option to have a food truck in the evening?
    - There was unfortunately not enough of a demand when we gave the FTA our campus data. If there is a demand later in the evening they will consider having a food truck later.
  - Main issues is the cost, the food truck “People’s Burger” was not open until 12:00pm so many of the students couldn’t get food until later.
    - At this point we cannot control what food trucks sign up for the campus, but the preferences are stated and given to the Food Truck Alliance.
  - Are there going to be Coffee Options soon?
    - Currently we are still working on solutions, but nothing is set yet.
  - Any other long term plans for another Bernies?
    - We are talking about it, there isn’t a casual space like that currently. Currently Alki is trying some new things, if the demand is not there then we will talk about another option to replace it.

## **2. REVIEW AND APPROVAL OF MINUTES:**

- May 12th, 2017
  - Approved
- June 9th, 2017
  - Approved
- October 6th, 2017
  - Approved

## **3. REGULAR BUSINESS**

- Vice-chair election (Virgel)
  - Approved!
- Recruit Faculty at-large and exempt college council members
  - Marianna Asaturova – Interested in open Exempt Position
    - Approved!
  - Yilin Sun – Interested in open at-large faculty position
    - Approved!
- Assign roles for open subcommittee positions:
  - Election (1 more to join)
  - Budget (full, but more can join)
  - Archival (2 more to join)
- Set meeting dates/times for Winter Quarter
  - (JMB 140) December 8<sup>th</sup> 9:00am-10:30am
  - January 12<sup>th</sup>, 2018 9:00am-10:30am
  - February 23<sup>rd</sup>, 2018 9:00am-10:30am

## **4. NEW BUSINESS**

- Begin: 9:45am James Lewis/Christa Colouzis to present/answer questions regarding Emergency Preparedness. Please come with questions:
  - We have noticed the water is brown in our office? Why is that?
    - This is not an Emergency Preparedness Issue. However, with the old pipes sitting over the weekend there can be some settlement build-up. However, this is not harmful, Christa has gone around and tested water on campus to make sure that the levels were approved. The only issue that came about was in the International Department and they have a solution right now.

#### 4. NEW BUSINESS (CONTINUED)

##### Emergency Preparedness

- What do we do when the toilets are overflowing?
  - This is not an Emergency Preparedness Issue. If you are having issues with the toilets overflowing call Phyllis Gorton at Campus Services and she can dispatch someone to assist. If the toilet is simply clogged then make a request through Megamation. For all Campus Services requests please fill out a Megamation request, this can be found on SouthNet: <http://www.southseattle.edu/southnet/campserv.html> “Work Request Entry Form.”
- What is one of the most important Emergency Preparedness Actions that we need to be aware of?
  - The difference between Shelter in Place and Lockdown is one of the ones we should be most aware of.
  - Shelter in Place is used to keep you safe from storms, airborne pollution or violence that is a distance from campus. Go to your office or room with a door, close the door, close the blinds and stay indoors.
  - Lockdown is used (If there is time) to alert you to immediate threats, such as an armed intruder. In a lockdown situation, your best course of action must be decided by YOU, in the moment.
- What happened with the partial lockdown in the RSB area on Monday? Why were people not notified?
  - In this particular situation we had a modified Shelter in Place, the incident has been contained and by notifying the campus, it would have only caused more panic.
  - The notification will depend on the severity of the situation. If there is an immediate threat the Emergency Prep Team will get out the notification as soon as they can.
- Is there CPR training on campus?
  - There is a class down a Georgetown that you can take.
  - We have also provided CPR training to the Building Monitors on campus and the Security Officers.
- What communication do we have with local police precincts to let us know what is going on our campus?
  - The Police will notify us if there is an immediate threat on our campus. There was an incident over the summer where an armed individual involved in a police chase, crashed their car on 16<sup>th</sup>. The police were pursuing the individual on foot, but there was a concern that the individual could wonder on campus. As it was told to us that the individual was armed, the school made a decision to lockdown the school.
  - One of the things we can do is get everyone to participate in the drills on campus, which can really help with people understanding what to do.
- How could Angel help to have students take this more seriously?
  - It is really dependent students and faculty in the classroom. Even if the instructor is not on board with the drill, it really takes one person to start the participation. If you are in the classroom, make sure you do the drill and hopefully people will follow.

#### **4. NEW BUSINESS (CONTINUED)**

##### Emergency Preparedness

- The Quarterly drills that we have here on campus are important to have people participate.
- Faculty members also need to help and conduct the drills in their classroom.
- Student Life or the Student Government could create an email about the importance of student to be prepared for an emergency.
- I don't have cell phone reception in places on campus, I use to have great service and now I don't. What is going on with that?
  - This is not an Emergency Preparedness Issue Christa and James do not have anything to do with cell phone service. Check with your provider or maybe talk with I.T. about the cell phone towers or firewalls.
- Snow Procedures, are there any updates?
  - Cabinet has talked about the procedures. Please be sure to sign up for RAVE messages so you can get notified if there is an emergency. Please be sure to not call security with non-security matters during an actual emergency. There is such an influx of calls that security gets in an actual emergency, be sure to make smart choices on why to contact security.
- Smoking on campus
  - Jeffery Campbell: He is a current smoker, trying to quit and there is an issue from many students on campus who are upset about smoking in campus.
  - We have smoking receptacles on campus, but they are rarely used.
  - Marijuana use on campus is also an issue.
  - The Arboretum is a place where marijuana and other controlled substances are being used there.
  - The faculty has also not been following the rules on campus.
  - What legal constraints do we have? How do we implement that? What is the responsibility for security or faculty members?
  - What is the dialog, how do we fix it?
    - We will table this for the next meeting.

##### **ACTION ITEMS:**

##### **NEXT MEETING:**

Friday, December 8<sup>th</sup>

Time: 9:00am – 10:30am

Room: JMB 140