

SENIOR CITIZEN SPACE-AVAILABLE TUITION WAIVER

Re: Senior Space Available Waiver Stipulations

You are currently attending South Seattle College using the Senior Citizen Space Available Waiver. This waiver is governed by the State Board for Community and Technical Colleges (Statute: RCW 28B.15.540). If you have enrolled in a state funded course for credit, please note the following stipulations (in particular, please review the fourth bullet as it may impact your educational goals):

- Students must be a Washington State resident whose domicile has been within the state for at least one year prior to the intended quarter of enrollment.
- Students enrolling under this waiver shall be funded for no more than two courses per quarter. The cost is \$5 per course plus all fees attached to the class. Any enrollments exceeding this limit are charged at the regular tuition rate.
- Students shall be enrolled on a space available basis. This waiver may not be used for Continuing Education (non-credit) courses. This waiver cannot be used by students to apply for degrees or certificates if the waiver was used for program requisites.
- Please complete the reverse side of this form.

If you have further questions, please refer to the tuition waiver information on the State Board for Community and Technical Colleges at http://www.sbctc.edu/college/f-tuitionwaivers_seniorcitizens_auditcredit.aspx

SENIOR CITIZEN SPACE-AVAILABLE TUITION WAIVER REGISTRATION PROCEDURE

The Senior Citizen Space-Available Tuition Waiver allows residents of Washington State, 60 years and older, to enroll on a credit or audit basis in up to two state funded courses on a **space available basis** each quarter. Students must be a Washington State resident whose domicile has been within the state for at least one year prior to the intended quarter of enrollment. This waiver may not be used for Continuing Education courses. The cost is \$5.00 per class, plus fees. **Per RCW 28B.15.540, “such waivers shall not be available to students who plan to use the course credits gained thereby for increasing credentials or salary schedule increases”**. This stipulation prevents students from applying for degrees or certificates if having used the waiver for program requisites.

Students using this waiver are subject to all course prerequisite requirements.

Official registration with the waiver occurs after the quarter start date (see below). You may check space availability online prior to the first day of class at <http://www.southseattle.edu> or by calling the Registration Office at (206) 934-7938.

1. Attend the first day of class and advise the instructor you intend to enroll on a space available basis. Ask permission to visit the class until you can officially enroll.
2. If there is space, you may officially enroll between the 6th and 10th day of the quarter (5th through 8th in Summer Quarter). Enrollment forms are available in the Registration Office (Robert Smith Building) and online. Please complete the front and back. Your instructor must sign this form. Students enrolling after the official enrollment period will be subject to a late fee of \$10.50 per credit.
3. Bring the completed enrollment and tuition waiver forms to the Registration Office. Next, pay for the class. *Any additional charges for ID card, lab fee, parking, books or supplies will be your responsibility.* Qualified senior citizens may enroll for additional courses (beyond two) at the regular tuition rate.
4. Inform the instructor you have enrolled. You may need to show your registration receipt to your instructor for verification.

Student Name (Please print)

Student Identification (SID) Number

Student Signature

Date

OFFICE USE ONLY – Staff Initials/Date Received: _____