

## College Council Agenda

**Monday, June 10, 2019**

**RSB 30**

**Council Member Attendees:** Dieny Aras, Anton Amaratunge, Jeffrey Campbell, Mac Witt, Moonku Jun, Zahra Alavi, Seth Roback, Rose Kolovrat, Rosemary Darough, Sayumi Irei, Hobac Tran, Yilin Sun, Betsy Hasegawa

**Quorum Met**

**Secretary:** Christa Zinke

**Begin:** 1:00pm

**End:** 2:30pm

### 1. WELCOME AND INTRODUCTIONS

- Welcome new members

### 2. REVIEW AND APPROVAL OF MINUTES

- May 06, 2019
  - Minutes Approved

### 3. REGULAR BUSINESS

- Appointment of the new FT BTS faculty representative
  - Zahra will be taking over for Yilin Sun for next academic year
- Vice chair selection for the upcoming year
  - Nominations: Zahra Alavi and Larry Cushnie
  - Anton will send out e-mail with voting to all College Council members
- Smoking on campus recommendation update
  - Rosie e-mailed College Council: She will be sending out an all campus e-mail with cabinet's recommendation. Will be recommending a taskforce be created for implementation of a smoke-free campus.
- Undocumented student support committee recommendation update
  - Krishna, incoming USA president, reached out to Central's undocumented student support specialist, Tanya Medina. Tanya wrote a letter describing how her position is funded, her responsibilities and other information. This will be forwarded to cabinet with the recommendation.

- Jeff will be updating Krishna on USA responsibilities and will be discussing College Council. Mac will work with Krishna to recruit additional students for College Council.
- Spring budget forum update
  - No feedback from the forum. Please fill out the feedback form if there are any additional comments.
  - Rosie put together the list of priorities and addressed each specifically.

Questions:

Jeffrey: Rose mentioned that there are two programs closing and that we do not know what they are.

Sayumi: We met with faculty, staff, and students who were involved to let them know that the programs are closing. The chancellor still needs to approve these closures.

The programs that are closing are Network Security Administration. There were 6 students, we met with all of them. We are connecting them with advisors, financial aid, and other staff. Similar programs are offered at Highline and Central. Our focus is to make an easy transition. This was a difficult process since students are close. The faculty has another position that is available where his tenure track is protected.

The other program is MOP. The students will be complete this quarter and the three faculty will be absorbed by other programs.

1) We want to do what we do well. We want students to be successful. NSA and MOP we did not do well.

2) Institutional Focus: we need to focus on things that we succeed at. We need to determine which programs. We do not want to make a similar decision with baking. All programs will do program reviews starting this fall so that we can readjust more quickly. BAS programs are also being watched for program viability.

Sayumi will be sending out a detailed e-mail soon.

Jeffrey: I am concerned that no students were involved in the conversation. Pastry is a good example of this. South was in a direct competition with Central. The faculty who was moved there has been ostracized by the faculty at Central.

Sayumi: What I would like to do moving forward is to include students. How I do that, I will need to talk closely with the programs.

- District Changing Harassment Policy

- Policy changes will be required to go through College Council Review. This will need to be reviewed by e-mail since College Council will not be meeting until October. We will need to determine whether this needs to be a voting position and whether we can allow voting by proxy or whether we can vote on session when we are outside of formal session. Anton will meeting and determine whether this needs to be reviewed or whether it needs approval.
- Review of College Council discussion topics in 2018-19
  - Quarterly budget forums and gathering feedback form the community
  - Viaduct closure preparation and information distribution
  - Graffiti on Olympic Hall cover-up
  - Campus emergency preparedness
  - New pride flag for display
  - Student parking fees
  - Ballot box on campus
  - Importance of students' college email use
  - Undocumented student support committee recommendation
  - Murals on campus and creation of the Mural Task Force
  - Clean Air Task Force recommendation

**ACTION ITEM:** Anton and Mac will have another meeting to discuss unresolved issues from last year.

#### Questions

Yilin: Could we add some information or recommendations around support for documented immigrants and refugees.

Jeffrey: The Dean of Transportation was eliminated. James Lewis has a lot of responsibility on this issue and USA has had a lot of involvement with this issue over the past year. I would like to see some communication through College Council recommending this. ASI has not been serving the students needs. We have many issues with transit that other campuses.

Anton: The Dean of Transportation does not deal with transportation. He dealt with transportation programs.

Dieny: The point is that someone needs to be taking up this on our campus since we have issues.

Anton: West Seattle Transportation Coalition has asked that someone from South be on their board. I forwarded this to Joyce and I have not heard back. We can talk with her and Rosie to see what we can do with this.

#### 4. NEW BUSINESS

- 1.40 - 2.00pm: Introduction and Welcome of the new VPI, Sayumi Irej

- I read all the College Council's Minutes available on the website. Anton had a few questions for me that I will answer. Please send me any other questions that you have or forward me any events that you would like me to attend.

Vision as VP of Instruction:

1) One of the topics that CC endorsed was professional development. I want to work on Guided Pathways for students and I want to work on Guided Pathways for staff, as well. I want to hold each one of us as sacred and make sure that our dreams are met. I want to expand that to faculty. We are trying to find money for faculty professional development and extend that to staff.

2) I am listening more and working to make decisions together. I need to ask and assess several times before making a decision. We need to be transparent in our reasoning. That is the mindest and action plan I am bringing in for the next year.

Questions/Input for Sayumi:

Seth: I want to see some stability. I see high turnover and it concerns me that there are a bunch of people who come and leave.

Moonku: For me, I feel isolated when I come here. I feel like we have great potential and we need to reconnect. We are waiting for other people to make connections. We are not here only for the money. I want to rebuild these programs and we want to build our programs better than before.

Jeffrey: In my observations, I have become connected to a lot of individuals on this campus. Since the resignation of President Oertli, there was a snowball effect and there was a lot of transition. Our campus as gone through a tragedy and people don't deal well with tragedy. For many staff, faculty, and students this means leaving. We are starting to fill the holes in the boat. The students need to be engaged in that effort. That was one of our goals this year for USA and that is incredibly hard. There is not a lot connecting students to South. We are seeing this in dropping FTE's and headcounts. This becomes how do we foster student engagement. It is about creating student focus groups. There are many individuals on this campus who said that they were going to do that and we are still waiting for that to happen.

Sayumi: I want everybody to have student success action sentence. I.E. I am here and this is what I do for student success. It would be nice for everyone to have one thing that they can say as to why they are here. I am thinking how I can work with Betsy so that it doesn't have to be official but that there could be a ripple effect.

Betsy: I also want to say another perspective that with Rosie being president, she is getting to build the leadership team that she wants. I think that a lot of the changing that is occurring is allowing her to have her cabinet. It means that we are

acting in a more connected way there and that will permeate. That is my perspective so it is good to hear how it feels because I am hoping it works to be more connected.

Seth: One thing that has felt demoralizing on this campus is the ASI. I think that a lot of people view it as negative, as if we are trying to streamline everyone so that we can get rid of people. Whenever the concept of ASI comes in it is like they want us to strip us of our autonomy. People are not really involved in this area. The context of whenever it is brought up is all about cutting, not how it will help us.

Anton: That is a campus-wide perspective. A lot of people are asking why District is costing so much.

Mac: I don't like the idea that the District is the enemy. Those are our sister campuses. Maybe we need to bring representatives to campus to see what they are doing.

Seth: They aren't in our meetings. The decisions are coming from above. We have no decision.

Dieny: I think when we think about ASI we are talking long-term benefits. We probably aren't going to see any benefits for another 10 to 20 years. I think that a lot of the problem is that there is a lack of communication and it isn't explained how these changes are going to impact us in the long run.

Jeffrey: I have attended the meetings for the board of trustees and that the information from District is becoming more and more vague.

Tish: Our budget process has become more and more transparent and that is something that we are not seeing out of District. I have asked District to provide more information on their broad category and they themselves did not have a sense of the numbers and the numbers they chose did not make sense.

Dieny: I think that a good point to bring up is that these types of groups rarely have these conversations and the reason we are having this conversation is because Sayumi opened this up.

- 2.00 - 2.30pm: Proposal to Create an Efficiency or Improvements Committee (Tish Lopez)
  - Context: What brought me here today
    - I am in meetings all day. I have a lot of quarterly conferences with sometimes 75 students. In all this work, we are doing transformational work. There is an emphasis to focus on the large scale projects that we are trying to do. There is a whole underlay where we can't do this large

- scale work until we address the underlying processes. We have super time intensive.
- The Challenge: There are a number of processes that the South community finds cumbersome, time intensive, inefficient.
    - Ex. Paper signatures vs. E-signatures, only open Chrome/Firefox on one computer at a time, inability to find things on website (names/contact info), lack of an easy-to-use web-based form/ticketing system for submitting printing requests online.
  - Resource Allocation
    - Lack of clear process for borrowing/using resources from one unit to another
    - No way to request an evaluation of office space allocation
  - Student-Specific Challenges
    - Paying parking ticket online – required to go to Cashier’s office
    - Cannot book a time for tutors
    - Financial Aid, Emergency funds
    - Counseling – on faculty contract, not here on breaks and are not here on Fridays. Students don’t know if they are on probation until after grades are submitted but they can’t meet with a counselor until the beginning of the next quarter. When they can meet, there are few slots available.
  - Why are these challenges not addressed??
    - Lack of awareness
    - Time personnel constraints
    - Lack of agency
      - Issues span more than one unit, so do not feel like they have the ability to make the changes needed.
  - Proposed Solution: I would like to request that the College Council form an Efficiency or Improvements subcommittee
    - This committee would be tasked with asking the campus community to submit campus processes/policies that they find cumbersome, inequitable, unnecessarily time-intensive, lacking, limited, or frustrating.
    - Submissions could be submitted via form that would allow the committee to determine if they have the ability to change.
    - The subcommittee would then poll the campus to prioritise improvement requests and then work on fixing the issues throughout the academic year.
  - College Council’s Role
    - To raise awareness
    - To facilitate conversations between units
    - To research and/or locate information to move work forward
    - To coordinate, manage, or provide guidance where appropriate

### Questions/Input

Seth: I see this as opening up a lot of communication for simple fixes. How would you envision this subcommittee working?

Anton: To create a subcommittee would require a change of bylaws. We could create a taskforce. This would only last until the process was completed and then would be disbanded. This sounds like it would need to be a change of bylaws.

Rosemary: Then there are questions about who would make up this committee and what their tasks are. There would need to be thought out with regard to terms. I couldn't help but think that this deals with connection issues and how we are operating on a shoestring budget and dedication of time, who will be doing, are we getting representative, does this continue throughout the summer since staff work all year round.

Jeffrey: If we were to vote on this, I would be 100% in support. I think on a microperspective this would help bring us back in alignment. Especially when you are talking about students, I have had to deal with this.

Tish: That is where there is power in this. By asking people to submit their concerns and then vote on the issues it will elevate certain challenges and equity issues to a higher level. My recommendation would be to have a couple people on the College Council to form as chairs or co-chairs and then it could be other College Council members or members from the larger communities. I think that this work has done really well with the budget process and we could use that to guide this committee as well. It might be just facilitating discussions between two units.

Anton: According to the bylaws, a subcommittee would require just people in the year. So, I would recommend it be a taskforce. This could be a taskforce that is renewed annual. The other part to keep in mind is that the main purpose of the council is to give recommendations. I am not sure that the council would have enough push to change anything but we could give recommendations to the appropriate administrator for these changes. I think that this would require other people from outside of the council since we could include others. I would leave this up to the October meeting to decide whether we want to propose a task force or how we would want to proceed.

Dieny: I think that we could easily come with up a survey of what things would be easy to fix and then submitting that to the administrators responsible for those tasks.

Informal poll: People in favor of forming a committee/task force – all in agreement that the idea is needed but we are wrestling with the role of the College Council in this work.

## 5. ACTION ITEMS

- Update all CC documents on One Drive and the website from the past year
- Vice chair orientation

NEXT MEETING:

- TBD