

Off-Campus Work Study Job

Job Title:	Resident Support Intern	Organization:	Early Learning & Resident Services
Hourly Rate:	\$21.33	Supervisor:	Arron Kong

Job Description

About the Role

The Resident Support Intern will help deliver early learning enrichment, resident workshops, and cultural community events for families living at Coronado Springs. This role is ideal for a South Seattle College student seeking paid community service experience working with young children and diverse communities in a residential setting. In addition to supporting established programs such as *Art Expressions*, *Sensory Sprouts*, and *Tiny Brain Builders*, the intern may have opportunities to help develop new activities or youth programs, contributing ideas, assisting with planning, and supporting pilot sessions. This position offers hands-on learning in community engagement, program facilitation, and youth development within a residential nonprofit setting.

***Please be aware this is an off-campus position located at 1400 SW 107th St, Seattle, WA 98146. You will be responsible for your own transportation and MUST be punctual**

Key Responsibilities

Program Delivery & Development (Early Learning & Youth)

- Support existing early learning and youth programs (e.g., *Art Expressions*, *Sensory Sprouts*, *Tiny Brain Builders*) by preparing materials, setting up and cleaning up spaces, modeling activities, and supporting children during sessions.
- Contribute to the development of new activities or youth programs by sharing ideas, assisting with planning, and supporting pilot or trial sessions as appropriate.
- Provide age-appropriate guidance and positive behavior support during activities.
- Assist with adapting activities for multilingual learners and varying developmental needs.

Resident Engagement, Workshops & Cultural Events

- Support outreach, planning, and day-of execution for resident workshops and cultural community events, including flyers, sign-ups, room setup, and supplies.
- Assist with community celebrations and engagement activities that promote connection, inclusion, and resident participation.

Administrative & Partnership Support

- Help track attendance and complete basic program documentation.
- Coordinate with South Seattle College Work Study staff regarding onboarding and timecard verification.
- Maintain confidentiality and follow Wellspring policies, safety protocols, and mandatory reporting requirements.

Educational Benefits

This is a great opportunity for anyone pursuing a career working with children in or outside a traditional classroom setting. During this placement, you will receive training and experience in the following areas:

- Experience planning, organizing, and executing non-traditional student engagement activities.
- Experience tutoring/teaching children.
- Improved communication and soft skills.
- Leadership skills with a focus on children.
- Essential skills in time management, organization, and leadership.
- Creating an organized, positive, and productive learning environment for children

Preferred Skills

- **Required:**
 - Current South Seattle College student eligible for Federal Work Study and approved for community service placement.
 - Experience or strong interest in early childhood education, youth programs, arts facilitation, or hands-on learning environments.
 - Cultural humility and experience working with marginalized communities.
 - Clear, compassionate communication; reliability; ability to take direction and work independently.
- **Preferred:**
 - **Bilingual Spanish/English** (many residents are Spanish-speaking).
 - Experience in classroom support, camps, or community programs with elementary-age children.

Schedule & Hours

- **Target start:** ASAP upon completion of SSC and site onboarding.
- **Hours:** 6–15 hours/week during afternoons (exact schedule set with site supervisor; flexibility around events and school schedule).

Applications Accepted By:		
<p>Email: financialsouth@seattlecolleges.edu</p> <p>Subject Line: WS: Off-Campus Tutoring Wellspring</p>	<p>Mail: Robert Smith Building South Seattle College 6000 16th Avenue SW Seattle, WA 98106</p>	<p>Phone: 206-934-5317</p>