

Off-Campus Work Study Job

Job Title:	K-12 Tutor – Friends of the Children-Seattle	Organization:	Student Services – Community Service
Hourly Rate:	\$21.33	Supervisor:	Arron Kong

Job Description:

Friends of the Children–Seattle is a nonprofit and a chapter of a nationwide organization dedicated to impacting generational change by supporting youth facing the greatest life obstacles in our community through relationships with paid professional mentors for 12+ years—no matter what.

Thanks to the support of volunteer tutors, Friends of the Children–Seattle can provide one-on-one tutoring for our program youth. Tutors work with youth in K-12 and focus on meeting grade-level math and reading requirements. Tutors have also focused on other subjects like history, science, Spanish, and SAT and GED prep with our teens, helping them prepare for upcoming tests or improving their scores.

***Please be aware this is an off-campus position located at 4436 Rainier Ave S, Ste. C, Seattle, WA 98118. You will be responsible for your own transportation and MUST be punctual.**

Role and Responsibilities

Tutors typically work on-site at Friends of the Children–Seattle's office in Columbia City. Youths must be accompanied by their mentors at all times. Tutors are expected to commit to a minimum of 3 to 9 months of weekly visits and have a higher education degree or be pursuing a higher education degree. All volunteers who will have continuous access to youths will also have to undergo a background search that includes fingerprinting.

Educational Benefits

This is a great opportunity for anyone pursuing a career working with children in or outside a traditional classroom setting. During this placement, you will receive training and experience in the following areas:

- Training on a distinct, courageous, and proven mentoring model.
- Experience tutoring/teaching children.
- Improved communication and soft skills.
- Leadership skills with a focus on children.
- Mentorship with the staff of Friends of the Children-Seattle leadership

Preferred Skills

Priority given to students pursuing a degree in education.

- Detail Oriented, dependable, and punctual
- Experience working with children
- Understand the importance of education in the lives of children and the community
- Ability to work independent and take direction / feedback
- Cultural sensitivity / racial equity
- Be a supportive, positive influence on young children
- Good organizational skills
- Knowledge of cultural competency and working with diverse groups

Additional Information

This position is a paid Work Study position using Federal Work Study (must be eligible for Federal Work Study from FAFSA). You must complete the onboarding and background checks from South Seattle College HR department AND the volunteer process from Friends of the Children-Seattle's Volunteer Program.

You will be under direct supervision of Friends of the Children-Seattle staff for scheduling, duties, direction, etc.

This position will require a high level of self-motivation, dependability, and clear communication. Students and staff will be relying on you to be prompt and be a steady form of support for the students.

Applications Accepted By:

Email:
financialsouth@seattlecolleges.edu

Subject Line: WS: Friends of the Children-Seattle

Mail:
Robert Smith Building
South Seattle College
6000 16th Avenue SW
Seattle, WA 98106

Phone:
206-934-5317