

TEST INSTRUCTION FORM

Please submit all testing materials to Access Services (RSB 81) **Monday - Thursday 9:00 am to 3:00 pm or send to access.south@seattlecolleges.edu. Attach this form to testing material and submit at least 48 hours prior to testing time.**

Student: Click here to enter text.

Instructor: Click here to enter text.

Instructor Contact Information: Click here to enter text.

Course: Click here to enter text.

Amount of time class has for test: Click here to enter text.

Amount of time student has for test: Click here to enter text.

Last date/time test may be taken: Click here to enter text.

Student has permission to use the following Testing Materials (to be provided by student or instructor). Please mark all that apply:

- | | | |
|--|---------------------------------------|---|
| <input type="checkbox"/> Basic Calculator | <input type="checkbox"/> Open Book(s) | <input type="checkbox"/> Scratch paper |
| <input type="checkbox"/> Standard Calculator | <input type="checkbox"/> Open Notes | <input type="checkbox"/> Charts, Tables |
| <input type="checkbox"/> Graphing Calculator | <input type="checkbox"/> Dictionary | <input type="checkbox"/> Other: Click here to enter text. |

Testing Materials comments/instructions: Click here to enter text.

Is this a Paper or Web-based test? Click here to enter text.

For Web-based tests, please provide any instructions or code needed to log-in and take the test: Click here to enter text.

For Paper-based tests, please indicate how you would like the test returned:

- Emailed to you Held for pick up in RSB81 Other: Click here to enter text.

Additional Information for the Test Proctor: Click here to enter text.

Instructor's Initials: Click here to enter text.

Date: Click here to enter text.

Proctor's Comments:

Proctor's Initials: [Click here to enter text.](#)

Date: [Click here to enter text.](#)