

# Work Study Job

Job Title:	Game-Room Assistant 1	Department:	Campus Recreation
Hourly Rate:	<b>\$20.76</b>	Supervisor:	Melbourn Lagahit

## Job Description

### Role and Responsibilities

Game-Room Assistant job responsibilities include:

- Serving as a receptionist greeting visitors, checking out equipment, answering phones
- Assisting guests with the operation and function of game-room equipment
- Making sure guests using the facility abide by the rules of the game-room
- Helping to plan and facilitate events sponsored by the game-room
- Attending scheduled staff meetings, and helping to maintain the cleanliness, appearance, security, and safety of the game-room and its equipment.

### Educational Benefits

- Student Life/Campus Recreation employees receive ongoing training and academic support
- Flexible work schedule to fit with college classes
- Gain experience in working with diverse populations

### Preferred Skills

- Some experience of working with Microsoft Office programs is required, however we will provide additional training
- Experience working with diverse populations. Interested in sports and gaming activities
- Basic knowledge of sports and sports equipment. Ability to lift 25lbs. Knowledge of campus buildings and departments
- Event planning experience is a plus. All other training is to be scheduled at the time of hire

## Applications Accepted By:

### Email:

Melbourn.a.lagahit@seattlecolleges.edu  
Subject Line: Interested in Game-Room  
Assistant Work-Study Position

### Mail:

South Seattle College  
4JMB132  
6000 16<sup>th</sup> Ave SW  
Seattle WA, 98106

### Phone:

206.934.6614