# Work Study Job

Job Title:	Facilities Student Worker	Department:	Facilities
Hourly Rate:	\$20.76	Supervisor:	Eric Bryant

## Job Description

## Role and Responsibilities

Works under the supervision of facilities and ground maintenance staff for a variety of duties including, but not limited to:

- Floor specialist Independently extracting carpets campus wide
- Assistant to Plant-op's Assigned to help document & report facilities housing keeping daily conditions
- Grounds Litter Control assistant Assist grounds with maintenance dumping outside grounds (must have DL)
- Inventory Control Specialist inventory management of housekeeping supplies,
- Housekeeping Support Assist with cleaning of desk tops, and glass, includes high-surface area's
- · Other duties as assigned

## **Educational Benefits**

Student will develop a number of skills such as:

- Facilities maintenance knowledge
- General work experience
- Professional communication
- Problem solving
- Time management
- Teamwork.

## **Preferred Skills**

- Able to lift 50 pounds
- Strong interpersonal skills and ability to adapt communication style to different audiences
- Able to ask questions and follow instructions to complete tasks independently and demonstrate follow through with organization and attention to detail
- Comfortable using computers, the internet, and Microsoft Work & Outlook Or willing to develop skills
- Respectful of differences among people

Applications Accepted By:		
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