Work Study Job

Job Title:	Game-Room Assistant 1	Department:	Campus Recreation
Hourly Rate:	**$19.97**	Supervisor:	Melbourn Lagahit

Job Description

Role and Responsibilities

Game-Room Assistant job responsibilities include:

- Serving as a receptionist greeting visitors, checking out equipment, answering phones
- Assisting guests with the operation and function of game-room equipment
- Making sure guests using the facility abide by the rules of the game-room
- Helping to plan and facilitate events sponsored by the game-room
- Attending scheduled staff meetings, and helping to maintain the cleanliness, appearance, security, and safety of the game-room and its equipment.

Educational Benefits

- Student Life/Campus Recreation employees receive ongoing training and academic support
- Flexible work schedule to fit with college classes
- Gain experience in working with diverse populations

Preferred Skills

- Some experience of working with Microsoft Office programs is required, however we will provide additional training
- Experience working with diverse populations. Interested in sports and gaming activities
- Basic knowledge of sports and sports equipment. Ability to lift 25lbs. Knowledge of campus buildings and departments
- Event planning experience is a plus. All other training is to be scheduled at the time of hire

Applications Accepted By:

Email:

Melbourn.a.lagahit@seattlecolleges.edu
Subject Line: Interested in Game-Room Assistant Work-Study Position

Mail:

South Seattle College
4JMB132
6000 16th Ave SW
Seattle WA, 98106

Phone:

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