

Safety Committee Meeting Minutes

DATE: 2/21/2024 – South Seattle College

OPERATIONAL BUSINESS

Topic:	Attendance		
Members Present:	<input checked="" type="checkbox"/> (C) Camille Stempowski <input checked="" type="checkbox"/> (NT) Patricia Naylor <input checked="" type="checkbox"/> Eric L. Bryant	<input checked="" type="checkbox"/> Brian Jellum <input checked="" type="checkbox"/> Sandy Long <input checked="" type="checkbox"/> Lauifi Tauiliili	<input checked="" type="checkbox"/> Michelle Valint [OSH] <input checked="" type="checkbox"/> Quorum Attained*
Meetings Type:	<input checked="" type="checkbox"/> Conference Call	<input type="checkbox"/> In Person:	
Guests:			

* Quorum is attained at 6 members – at least 1 employer-selected AND an equal or greater number of employees to students.

Topic:	Call to Order
Discussion:	The Chair welcomed everyone and brought the meeting to order at approximately 1:05pm.

Topic:	Approval of Minutes – 1/17/2024		
Discussion:	Camille moved to approve the minutes. Michelle seconded the motion. All approved.		
Referred to:			
Status:	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Closed	<input type="checkbox"/> Tabled

STANDING AGENDA

Topic:	Standing Agenda Items
Discussion:	<ol style="list-style-type: none"> 1. Review health and safety inspection reports to help correct hazards. OSH walked the grounds at South Campus and sent the Committee a detailed report. <ol style="list-style-type: none"> a) The moss around campus is a concern as an employee had slipped on it and broke their scapula. Luckily, they did not need surgery. b) The greenhouse has shims to keep it upright, but this is a safety hazard due to the wind. There are shelves and plants in it so it must be being used. There are employees working around it, so it could be dangerous for them. There are holes in the sheeting. The Greenhouse has been a hot topic this week. The Director of Grants gave us two options for a grant with the Dean of Hospitality and Service Occupations. There are thoughts about replacing the current green house. The Associate Director of EHS Compliance is going to get out there and look at it. c) The spent anti-freeze drum, trash, hoses and electrical by the Automotive Department is a concern. This is important because of pest management. d) Near the door of Diesel there are rails in the concrete that is a tripping hazard.

Safety Committee Meeting Minutes

	<ul style="list-style-type: none"> e) There is a door at Heavy Duty Diesel Shop 101 that slams on you which could cause an injury. f) OSH talked to the Dean of Hospitality and Service Occupations about moving a table so his AED machine is free, and he said he would address it. g) On the side of RSB by the Wellness Center there is a barrel of water, it needs to be emptied because of mosquitoes. <ol style="list-style-type: none"> 2. Evaluate incident and hazard reports/investigations conducted since last meeting and determine if the cause(s) of the unsafe situation(s) was identified and corrected. <ul style="list-style-type: none"> a) There was one minor incident this month at Oly involving a student. b) There were two near misses last month. c) There was an incident where an officer fell on the ground, but it was not reported. 3. Evaluate Employee Health and Safety Plan and discuss recommendations for improvement, if needed. This includes the discussion of department and campus-specific safety plans.
Action:	<ol style="list-style-type: none"> 1. Facilities has been discussing and researching these issues. Moss is a problem this time of the year. They are scheduling out times and dates addressing our most concerning areas. Georgetown Building B will be the first to be addressed and as well as the Main Campus during Spring Break. When we do the hood cleaning, we could address this. Some of the team at Georgetown has been addressing it. The Associate Director of Facilities will work with the Dean to address the Greenhouse. 2. Security will follow up with the officer that fell about an accident report.
Referred to:	
Status:	<input checked="" type="checkbox"/> Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/> Tabled

OLD BUSINESS

Topic:	Old Business – Chemical Hygiene plan		
Discussion:	No update today.		
Action:			
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Old Business – Roof Lines		
Discussion:	<p>There is a concern about moisture around the electrical panels in the JMB basement. The importance is that there is an elevator, and the electrical box sits next to the elevator room, and it is a high voltage area. If the water were to get too high, it would be a big issue. In theory it seemed to be coming from the pipes on the inside. Security checked and there was no moisture even though it was raining. They are looking at the drainpipe that feeds through that area. Facilities checked it a couple days ago. We had Point City out to clean the drain.</p>		

Safety Committee Meeting Minutes

Action:	We haven't had enough rain to know if cleaning the drain worked so it will continue to be monitored.		
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Old Business – Main Campus and Georgetown Sidewalks Grinding		
Discussion:	We need to procure the funds to fix the trip hazards.		
Action:	In the meantime, the trip hazards will be painted.		
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Old Business – Cement Masons		
Discussion:	OSH contacted the Cement Masons. The Cement Masons sparked a fire last year. The grinding was happening inside the fence, but then the fire started outside the fence. The concern is to use a fire blanket and have a fire extinguisher while welding which is the protocol.		
Action:			
Referred to:			
Status:	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Closed	<input type="checkbox"/> Tabled

NEW BUSINESS

Topic:	New Business – South Seattle College Safety Committee Notes		
Discussion:	We need to post the South Seattle College Safety Committee Notes to the website.		
Action:	OSH will talk to IT.		
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

OPERATIONAL BUSINESS CONTINUED

Topic:	Closing & Adjournment		
Discussion:	The committee concluded discussion.		
Action:	The meeting adjourned order at approximately 1:30pm.		
Next Meeting:	The next meeting is scheduled for March 20, 2024, at 1pm in Zoom.		