

Safety Committee Meeting Minutes

DATE: 1/17/2024 – South Seattle College

OPERATIONAL BUSINESS

Topic:	Attendance		
Members Present:	<input checked="" type="checkbox"/> (C) Camille Stempowski <input checked="" type="checkbox"/> Karen DeVenaro <input checked="" type="checkbox"/> Matt Jackson	<input checked="" type="checkbox"/> Brian Jellum <input checked="" type="checkbox"/> Sandy Long <input checked="" type="checkbox"/> Brian Scheehser	<input checked="" type="checkbox"/> Michelle Valint <input checked="" type="checkbox"/> Quorum Attained*
Meetings Type:	<input checked="" type="checkbox"/> Conference Call	<input type="checkbox"/> In Person:	
Guests:			

* Quorum is attained at 6 members – at least 1 employer-selected AND an equal or greater number of employees to students.

Topic:	Call to Order
Discussion:	The Chair welcomed everyone and brought the meeting to order.

Topic:	Approval of Minutes – 12/20/2023		
Discussion:	All approved the minutes.		
Referred to:			
Status:	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Closed	<input type="checkbox"/> Tabled

STANDING AGENDA

Topic:	Standing Agenda Items		
Discussion:	<ol style="list-style-type: none"> 1. Review health and safety inspection reports to help correct hazards. 2. Evaluate incident and hazard reports/investigations conducted since last meeting and determine if the cause(s) of the unsafe situation(s) was identified and corrected. OSH walked the grounds at South Campus. There is still the issue of freezers on the side of facilities, some of them still have doors. 3. Evaluate Employee Health and Safety Plan and discuss recommendations for improvement, if needed. This includes the discussion of department and campus-specific safety plans. 		
Action:	OSH will finish the report after doing the Labor and Industry claims.		
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

OLD BUSINESS

Topic:	Old Business – Chemical Hygiene plan
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Discussion:	No update today.		
Action:			
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Old Business – Roof Lines		
Discussion:	There is a concern about moisture around the electrical panels in the JMB basement. The importance is that there is an elevator, and the electrical box sits next to the elevator room, and it is a high voltage area. If the water were to get too high, it would be a big issue. Security checked it last weekend. Ice might be a concern since it was last checked.		
Action:	Security will check the electrical boxes again.		
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Old Business – Main Campus and Georgetown Sidewalks Grinding		
Discussion:	A committee member would still like to paint the trip hazards around campus until we can afford to fix them. We need paint and better weather to complete that.		
Action:	The Associate Director of Facilities and a Committee Member are working on this.		
Referred to:			
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

OPERATIONAL BUSINESS CONTINUED

Topic:	Closing & Adjournment		
Discussion:	The committee concluded discussion.		
Action:	The meeting adjourned.		
Next Meeting:	The next meeting is scheduled for February 21, 2024, at 1pm in Zoom.		