

Weekly USA Meeting Agenda

Jan 10th, 2024 / 1:30-3:00 PM / JMB Student Center



1. Call to Order

Mission Statement: *The members of the United Student Association (USA) are committed to nurturing our community by fostering a comfortable and supportive environment. We advocate for the needs and interests of the diverse student body at South Seattle College. We strive to accomplish this commitment by promoting and encouraging self-development, community involvement, and culture sensitivity.*

Land Acknowledgement: *We would like to acknowledge that we are on the traditional land of the first people of Seattle, the Duwamish People past and present and honor with gratitude the land itself and the Duwamish Tribe.*

[reflection]

2. Facilitator:

- No Quorum, USA did not conduct official business on this date.

3. Roll Call

- **President** Quynh Nguyen — Present
- **Vice President** Esther Djamba — Absent
- **Communication Officer** Amena Truong — Present
- **Issues & Concerns Officer** Sheila Mashell — Excused Absence
- **Diversity and Inclusion Officer** Jonathan Toledo — Present
- **Sustainability Officer** Charles Askew — Excused Absence
- **Marketing Officer** Jessica Phan — Excused Absence
- **Treasurer** Cameron Mahon — Excused Absence
- **Advisor** Monica Lundberg — Present

- **Ground Rules:**

4. Approval of Agenda

Motion 1: _____ moved to approve agenda for _____, 2024; _____
motioned seconded

5. Approval of Minutes

Motion 2: _____ moved to approve agenda for _____, 2024; _____
motioned seconded

6. Scheduled Guests

7. Guests Concerns & Issues

Officer Agenda Items

1. **President:** Quynh Nguyen

- Work schedule
- Winter program check in
- Any advocacy/brainstorming

2. **Vice President:** Esther Djamba

3. **Communication Officer:** Amena Truong

- Send out volunteer invite to help with Winter Open House event
- Finalize Winter Open House event w/Cameron
- Assign roles for officers for winter open house event
 - Making arrows/signage to USA office

- Printing the raffle forms with map on the back (work with Cameron and Amena)
- Ordering food purchases by today (talk to Amena for more info)
- USA tasks

4. **Issues & Concerns Officer: Sheila Meshell**

5. **Diversity and Inclusion Officer: Jonathan Toledo**

6. **Sustainability Officer: Charles Askew**

- AEE chapter presentation
- Club approval

7. **Marketing Officer: Jessica Phan**

8. **Treasurer: Cameron Mahon**

- Status update on Open House event
- Mikayla's video for 1/24

9. **Advisor: Monica Lundberg**

- Winter USA programs
- Food Pantry

- UW field trip
- District student gov get together
- Timesheets due FRIDAY

Action Items:

Any Other Business (AOB) / Old Business:

Future Business:

Next Meeting: Jan 17th, 2024

Committees

Quynh Nguyen	Library, College Council, President Search
Esther Djamba	Aviation
Amena Truong	Library
Sheila Meshell	Sociology
Jonathan Toledo	Counseling, Anti-Hazing
Charles Askew	Hea/Nutr, Safety
Jessica Phan	Art
Cameron Mahon	Auto Tech, Strategic Planning

Meeting Adjourned at: _____

Motion 3: _____ **moved** to end meeting on _____ , 2024 at _____ pm;
_____ **motioned** seconded

Agenda and Minutes taken by: _____