

Weekly USA Meeting Minutes

October, 18th, 2022

JMB Student Center 128

1:30 PM - 3:00 PM



1. Call to Order

Mission Statement: *The members of the United Student Association (USA) are committed to nurturing our community by fostering a comfortable and supportive environment. We advocate for the needs and interests of the diverse student body at South Seattle College. We strive to accomplish this commitment by promoting and encouraging self-development, community involvement, and culture sensitivity.*

Land Acknowledgement: *We would like to acknowledge that we are on the traditional land of the first people of Seattle, the Duwamish People past and present and honor with gratitude the land itself and the Duwamish Tribe.*

2. Facilitator: Zoe Hawkins.

3. Roll Call

- **President** Ana Chamale — present
- **Vice President** Ahmed Gumale — present
- **Communications Officer** Ashwak Samatar — present
- **Issues & Concerns Officer** TBD
- **Diversity and Inclusion Officer** Y'ana Goddard — absent
- **Sustainability Officer** Zoe Hawkins — present
- **Marketing Officer** Hannah Mae Cox — present
- **Treasurer** Luckson Lukau — present
- **Advisor** Monica Lundberg — present
- **Ground Rules:**

4. Approval of Agenda

Moved by Hannah Mae and seconded by Ana to approve minutes. Motion passed.

5. Approval of Minutes

Motioned by Ana and seconded by Ahmed to approve minutes. Motion passed.

6. Scheduled Guests

7. Guests Concerns & Issues

Officer Agenda Items

1. President (Ana)

- BOT draft what will it include?

- (Ahmed) Seattle promise should be included.
- (Luckson) Environmental group should be included.
- (Zoe) Seattle Promise and Newsletter should be included.
- (Hannah Mae) Seattle promise relevant, and environmental group plus newsletter should be included.
- (Ana) Tenure committee information will need to be reviewed, and included.

- BOT report

- (Ana) Attended meeting last thursday, a lot of budgeting talk. Present of South Seattle College stepping down, on committee to find new president.
- Student town hall at other colleges.
- Next Board of Trustees meeting Nov 10, 3-5 PM. Zoe, Luckson, and Ahmed interested in attending.

- 1 on 1 with officers

- (Ana) Need to speak with different members, meetings will be scheduled on trello with Ana.
- **Work schedules**
 - (Ana) Work-for-home schedules needed, specific remote plans. Specific hours and days USA members are working from home.
 - (Hannah Mae) Created a form for work-from-home hours. Details on what was done while working remote.
 - (Monica) Forms will be on what USA member is planning to do, submitting before you do at home work.
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- **Next month's Email (what it should include)**
 - (Ana) Meeting next month for all students.
 - (Monica) Food pantry should be added to the email.

2. Vice President (Ahmed)

- **Town Hall.**
 - (Ahmed) Specific theme needed for town hall.
 - Centric-themed/POC themed idea.

3. Communications Officer (Ashwak)

- **School newspaper update/name.**
 - (Ashwak) Temporarily named "Newsletter," awaiting approval. Going to further edit the letter and work on marketing.
 - (Ana) Any writings published yet?
 - (Ashwak) writing from last year
 - For team contribution: Name ideas for paper, policies, and rules
 - (Ashwak) market when approved, officially released as a newspaper (cafe)

4. Sustainability Officer: (Zoe)

- **Environmental Activism Group.**

5. Marketing Officer: (Hannah Mae)

- **5 applicants so far the Member Application .**

- (Hannah Mae) 5 applicants so far, will review on committee.
- **Need to collect new hire promo around campus Thursday morning**
 - (Hannah Mae) Did some marketing around campus, members can help with marketing later.
- **Fall event for students**
 - (Hannah Mae) Brainstorming, fall celebration for students in a month or so. Something fun to get students involved, movie & crafts and the such. Community building.
 - (Ana) Fall event with free stuff to engage students.
 - (Monica) Any food for the event will need to be run by Luckson and Monica, for budget and food form.
 - (Ana) USA goodie bags, class drop-in to introduce ourselves during visits. In hallways too.

6. Treasurer: (Luckson)

- **Review budget**
 - (Luckson) budget allocation reviewed.
 - (Monica) Goods and services is for things like food, other materials officers may need.
 - The allocated total for USA is 62,327 for the 2022-23 school year.
 - (Monica) Best interest to use the money for the good of the students.
 - (Luckson) Most students pay S&A fees. Committee meets every spring.
 - (Monica) General and USA budget information important to know.
 - Under 300, fees can be switched within budget

7. Advisor: (Monica)

- **Committee assignments**
 - (Monica) Will be kept as is.
- **program planning sheets**
 - (Monica) Fill out forms for programs.
- **academic progress forms**
 - (Monica) Due at end of the week. Paper copies are available.
- **remote work form**
 - (Monica) Already covered.
- **parliament pro practice**
 - (Monica) Videos at the end if we have time.

- **food pantry reminders**

- (Monica) Fridge arrived, as well as the mini-fridge. Need to check the temperature before opening the pantry, and closing it. 41 or below, if above will need to lower the temperature.
- Microwave wanted in the food pantry. Can get covered by United Way, but would need to be cleaned.
- Looking for food pantry workers. The USA will work there until established.
- (Ana) Cultural thanksgiving foods/holiday foods can be included in food pantry.
- (Monica) Food drive on thanksgiving. Saturday, November 19th from 10 to 1.
- Food pantry pop up, food and volunteers at New Holly location, cultural food. This Monday at 11:30. Could use help, leave at 10. Hannah Mae, Ahmed, and Ashwak will be available to volunteer.

- **Owl for zoom meetings**

- Request for an owl for USA hybrid meetings: motioned by Ana and seconded by Hannah Mae. Motion unanimously passed.

Any Other Business (AOB) / Old Business

Hiring Committee

- (Ana) Questions by USA members should be sent in before interview.
- (Ana) Hiring Committee meeting date will be set through email.
- (Monica) 3 people should be interviewees.
- Different shifts, 3 on one interview zoom/meeting, 3 on another.

Honor Society.

- (Monica) Many benefits, including enhanced transcript for applying to colleges and things like free therapy.
- USA members could advocate for a fee waiver within society.

UT Fees

- (Monica) Laptop and smart boards for USA. Hannah Mae and Monica will work on this request.
- Request for owl.

Future Business

- Fall event ideas.
- Budget process.
- Honor society future presentation.
- Newspaper, possible budget use.
- Newspaper name

Next Meeting: October 25th, 2022.

Committees

<i>Name</i>	<i>Committees</i>
Ana Chamale	USA Selection, College Council, College President Hiring Committee
Ahmed Gumale	College Council, Faculty Tenure (Aviation)
Ashwak Samatar	Faculty Tenure (Art), Clean Air Task Force
Y'ana Goddard	USA Selection, EDI Committees, Faculty Tenure (Wine)
Zoe Hawkins	Safety/Transportation, Clean Air Task Force, Faculty Tenure (Library)
Hannah Mae Cox	USA Selection, Faculty Tenure (History). Clean Air Task Force
Luckson Lukau	USA Budget, Universal Technology Fee, S & A Fee Chair

Meeting Adjourned at: 2:47 PM.

Agenda and Minutes taken by Ashwak Samatar