

# Work Study Job

Job Title:	Seattle Promise Peer Mentor	Department:	Seattle Promise
Hourly Rate:	\$16.69	Supervisor:	Sarah Bishop

## Job Description

### Role and Responsibilities

#### Description:

Peer Mentors serve to support and encourage first year Seattle Promise students throughout the academic year. Through holding group and individual meetings with first year students, Peer Mentors will be a knowledgeable guide for new students, will help students identify campus resources, and will serve as a role model and advocate. This position is 8-15 hours per week, with flexible hours between 8 a.m. and 5 p.m. Monday through Friday. Peer mentors will work remotely until Seattle Colleges return to in-person classes. Peer mentor training will take place in early September 2021.

Work study eligible students will have priority for peer mentor positions.

The wage is \$16.69/hour. We are hiring for peer mentor positions at North Seattle College, Seattle Central College, and South Seattle College.

#### Job Responsibilities

- Participate in peer mentor training sessions
- Plan and facilitate student engagement activities
- Hold mentoring meetings to help students adjust to college life
- Develop relationships with and provide support as a positive role model for first-year students
- Learn and share campus resources that are available for students
- Help students build college success skills and identify campus resources to help them succeed
- Build community through online content and other activities to share college advice with Seattle Promise students
- Attend meetings with the peer mentor team and supervisor
- Assist with Summer Bridge orientation on September 14 and 15
- Assist with other duties as assigned

### Educational Benefits

- Learn facilitation and public speaking skills
- Learn and share campus resources for student success
- Act as a positive role model for incoming students

### Preferred Skills

#### Qualifications

- Be a current first year Seattle Promise student, or have completed at least 30 credits at Seattle Colleges
- Be committed to attending Seattle Colleges as a student through the end of Winter quarter 2022 (preferred through the end of Spring quarter 2022)
- Demonstrate effective time management practices

Supervisor: Email the completed form to: [Kristi.white@seattlecolleges.edu](mailto:Kristi.white@seattlecolleges.edu)

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- Be willing to learn and share information about the Seattle Colleges community and campus resources
- Demonstrate good interpersonal and communication skills
- Have a positive attitude and a genuine desire to help your peers succeed
- Display a willingness to learn about different cultures and a commitment to antiracist practices

Applications Accepted By:		
<b>Email:</b> Send resume to: <a href="mailto:Christina.Umali@seattlecolleges.edu">Christina.Umali@seattlecolleges.edu</a> Subject Line: Seattle Promise Peer Mentor Application <b>Please submit applications by August 6<sup>th</sup>, 2021.</b>	<b>Mail:</b> Please send applications by email only 6000 16 <sup>th</sup> Ave SW Seattle WA, 98106	<b>Phone:</b> 206-934-4451