

Hospitality Management

Bachelors Degree



Application for Admission

For more information:

Phone: (206) 934-6783

Email: HospitalityMgmt-SSC@seattlecolleges.edu

Application Instructions

Admission to the program is competitive. Meeting minimum requirements does not guarantee admission as the number of qualified applicants may exceed the number of available enrollment spaces. All documents must be submitted before an application will be reviewed.

APPLICATION CHECKLIST

STEP 1 – Student Identification Number (EMPLID)

***Note: skip step 1 if you have a EMPLID issued by North Seattle College, Seattle Central College, or South Seattle College. If you already have an EMPLID from any of these 3 campuses, indicate that number on the application form.*

- **United States Citizens and Permanent Residents:** If you do not have an EMPLID issued by 1 of the 3 colleges listed above, go to <http://tinyurl.com/sscc-online-app> and complete the college's web admissions process. Once the online application is submitted, you will receive a EMPLID via email within 24 hours
- **International Students:** All international students must apply to South Seattle College even if you have attended North Seattle College or Seattle Central College. To apply to the college, go to <http://www.southseattle.edu/international/how-to-apply>

STEP 2 – Application Form

The application form enclosed in this packet must be filled out completely. Applications will not be accepted without a Student Identification Number.

***Note: the enclosed Application Form is for admission to the BAS program. This is required in addition to completing STEP 1.*

STEP 3 – Transcript Evaluation Request Form

The Transcript Evaluation Request Form enclosed in this packet must be filled out completely. Be sure to list the names of ALL colleges you have attended including South Seattle College if applicable.

STEP 4 – Official Transcripts

In order to be considered for admission, South Seattle College must receive official transcripts from ALL colleges listed on the Transcript Evaluation Request Form.

***Note: unofficial transcripts including opened official transcripts will not be accepted. Official transcripts do not need to be ordered from North Seattle College, Seattle Central College, or South Seattle College.*

STEP 5 – Application Fee

Student application fee is waived for the 2021-2022 academic year.

STEP 6 – Personal Statement

We want to get to know you! In 2-3 pages double-spaced, discuss:

- Your relevant work experience(s)
- Your personal and professional goals
- Any advanced certifications you already possess
- Unique attributes that you will bring to the program
- Personal or imposed challenges or hardships you have overcome in pursuing your educational or work goals
- Any special considerations that you believe will make you a good candidate for the program

STEP 7 – Letters of Recommendation (2)

A minimum of 2 Letters of Recommendation must be from individuals who personally know your work (such as your current or past supervisor), that discuss your contributions to your workplace and how he/she believes you will benefit from completion of the BAS program. If you are applying for this program immediately after completing an associate degree program, the letters of recommendation may be from your instructors on college letterhead.

***Note: All letters of recommendation must include the recommender's name and contact information. Applications will not be considered without a minimum of 2 recommendation letters*

STEP 8 – Submit Application

All application materials must be addressed to:

Attn: BAS Programs Office
South Seattle College
6000 16th Ave SW – TEC140
Seattle, Washington 98106-1499

STEP 9 – Plan your Finances

The Washington State Board of Community and Technical Colleges regulates tuition rates for all colleges offering bachelor's degrees. Check South's website for current tuition rates:
<http://www.southseattle.edu/financial/tuition.aspx>

Review the financial aid website at <http://southseattle.edu/finaid/forms.htm> and submit your FASFA at <http://www.fafsa.ed.gov>.

Research and submit scholarship applications – Check with your current employer to inquire about possible tuition reimbursement programs or scholarships. Additionally, many external agencies offer teacher education scholarships. It is the applicant's responsibility to ensure that they meet scholarship criteria and apply to these by the individual deadlines posted.

Download the **Foundation Scholarship** application packet online at
<http://www.southseattle.edu/foundation/support.aspx>.

***Note: Financial aid applications are typically due 4-6 months prior to your start date. Be sure to apply for fall quarter financial aid when you apply to the BAS program so you do not miss any important deadlines.*

BAS Hospitality Management Application Form

Remember:

- ✓ Please type or print legibly with a black or blue pen

SECTION 1 - PERSONAL INFORMATION

First Name		Middle Initial	Last Name	
Address, including apartment number			City	State
Zip Code				
Day Phone	Cell Phone		Evening Phone	
Date of Birth (mm/dd/yyyy)			Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
E-mail Address			Previous Names 1. 2.	
Student Identification Number (EMPLID)	If you do not already have an EMPLID number, go to http://tinyurl.com/sscc-online-app and apply online. Once you finish the online application, you will be given an EMPLID number.			

SECTION 2 - COLLEGE ENROLLMENT HISTORY, COURSE PLANS, WORK EXPERIENCE

Year and quarter you plan to start ? _____ QUARTER, 20_____	Are you the first generation in your family to attend college? <input type="checkbox"/> Yes <input type="checkbox"/> No		
College, vocational, or technical school attended	City and State	Program of Study	Did you graduate? <input type="checkbox"/> Yes Year _____ <input type="checkbox"/> No
College, vocational, or technical school attended	City and State	Program of Study	Did you graduate? <input type="checkbox"/> Yes Year _____ <input type="checkbox"/> No
College, vocational, or technical school attended	City and State	Program of Study	Did you graduate? <input type="checkbox"/> Yes Year _____ <input type="checkbox"/> No

SECTION 3 - CERTIFICATES AND WORK EXPERIENCE

List any additional colleges and vocational/technical schools on a separate sheet of paper and attach. Please have official transcripts sent to SSC as directed in the application checklist.

List current certification(s) earned and most recent work experience		
Certificate Name / Position Title	Institution or organization Certificate was earned / Place of employment	Year certificate received / Dates of employment

SECTION 4 – OTHER

Check all that apply

How did you hear about the Bachelor of Applied Science in Hospitality Management program at South Seattle College?

Family / Friend SSC Website Internet Search Transfer or Job Fair College Advisor Someone at Work

Other: _____

SECTION 5 – VOLUNTARY DEMOGRAPHIC INFORMATION

Demographic information from our students is completely voluntary, so if you would please fill out the following information, it is greatly appreciated. All information is kept confidential and is only reported in aggregate form (without names).

Gender FEMALE MALE

Veteran's Status

Are you a U.S. Military Veteran? Yes No

Are you active duty military? Yes No

Race/Ethnicity

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic or Latino
- Native Hawaiian or Other Pacific Islanders
- Other Non-White
- White

I certify to the best of my knowledge that all statements on this form are true.

Signature: _____

Date: _____