

September 2020



A partner of the [americanjobcenter](#) network

CLOSED - Remote operations due to COVID-19 until further notice. You can find current updates on <https://southseattle.edu/coronavirus>.

We are Available Remotely to Help You.

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Virtual Walk-In Hours 11AM -1PM Career Specialist Walk-In Hours 1:30PM - 3:30PM	2 Virtual Walk-In Hours 11AM -1PM	3 Virtual Walk-In Hours 11AM -1PM Workforce Virtual Walk-In Hours 1PM – 4PM Online CAT/TB Training 1PM - 3PM	4
7 HOLIDAY CLOSURE	8 Virtual Walk-In Hours 11AM -1PM Career Specialist Walk-In Hours 1:30PM - 3:30PM	9 Virtual Walk-In Hours 11AM -1PM	10 Virtual Walk-In Hours 11AM -1PM Workforce Virtual Walk-In Hours 1PM – 4PM Online CAT/TB Training 1PM - 3PM	11
14 Virtual Walk-In Hours 11AM -1PM	15 Virtual Walk-In Hours 11AM -1PM	16 Virtual Walk-In Hours 11AM -1PM Virtual Workshop/ SPL: How to Apply for a Job with a Conviction History 5PM – 7PM	17 Virtual Walk-In Hours 11AM -1PM Workforce Virtual Walk-In Hours 1PM – 4PM Career Specialist Walk-In Hours 1:30PM - 3:30PM Online CAT/TB Training 1PM - 3PM	18
21 Virtual Walk-In Hours 11AM -1PM	22 Virtual Walk-In Hours 11AM -1PM	23 Virtual Walk-In Hours 11AM -1PM Virtual Workshop/ SPL: Creating a LinkedIn Profile 5PM – 7PM	24 Virtual Walk-In Hours 11AM -1PM Workforce Virtual Walk-In Hours 1PM – 4PM Career Specialist Walk-In Hours 1:30PM - 3:30PM Online CAT/TB Training 1PM - 3PM	25
28 Virtual Walk-In Hours 11AM -1PM	29 Virtual Walk-In Hours 11AM -1PM	30 Virtual Walk-In Hours 11AM -1PM Virtual Workshop/ SPL: Building Your Social Network Through LinkedIn 5PM – 7PM		

EQUAL OPPORTUNITY –EQUAL ACCESS

WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. WA Relay Services: 711



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WORKSOURCE WORKSHOPS – Wednesdays -5pm to 7pm
In partnership with the Seattle Public Library

***HOW TO APPLY FOR A JOB WITH A CONVICTION HISTORY** - Finding a job with a criminal history can be an intimidating process. Through this workshop we will practice skill sets that can help make it a smoother, more successful process. We will begin by discussing how to build an effective resume, where to look for employment, how to apply to jobs, and practice interview skills. In addition, we will also look at what resources are available in the King County area that can assist in mitigating barriers to employment and how to navigate them. Resources include transportation assistance, transitional housing assistance, public benefits assistance, etc.

***CREATING A LINKEDIN PROFILE** – LinkedIn is a powerful professional networking tool that can help you research career pathways, connect with people doing the kind of work that interests you, and learn about job opportunities. This workshop will introduce you to the basics of building a professional and compelling profile.

***BUILDING YOUR SOCIAL NETWORK THROUGH LINKEDIN** - You have taken the time to build an amazing LinkedIn Profile with a great photo, your resume, skills, and interests. This workshop will discuss some of the many ways you can utilize LinkedIn to connect with previous co-workers, alumni and employers and jump-start your path towards a career. We will cover topics such as how LinkedIn connections work, gaining endorsements, and ways to generate traffic to your profile.

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CAREER SPECIALIST WALK-IN HOURS – Tuesdays 1:30pm to 3:30pm. Moving to Thursday September 16, 2020.

Come meet with an Embedded Career Specialist (ECS) to get help with your resume and, for students, discuss internship options. Internships can be paid and used to gain academic credits, while furthering your experience in the field.

WORKSOURCE VIRTUAL WALK-INS – Monday Thru Thursday 11am to 1pm.

General questions, Job Opportunity Info, Resume help, Resource Referrals, Employer Contact.

RESOURCES

UNEMPLOYMENT - For information on Unemployment Insurance and how to file a claim, go to <https://esd.wa.gov/unemployment>, call 800.318.6022 or join a Webinar at <https://esd.wa.gov/newsroom/introduction-to-unemployment-insurance-public-webinar>.

COURSERA – WorkSource has partnered with [Coursera](#) the world's leading online learning platform to help you learn job-relevant skills that employers are seeking. Sign up before September 30, 2020 with me and take the courses and get certificates for free until December 31, 2020. Like to try it? Just send an email to, worksource@seattlecolleges.edu, with the subject - Coursera and I will send you the details.

WORKFORCE EDUCATION - Hours: M-F 8-4:30 via email. Virtual Drop-in Office Hours - Thursdays: 1-4 p.m.

The Workforce Education Office at South Seattle College can help you enter or reenter the workforce through career training, financial aid assistance, job placement assistance and academic planning.

UNITED WAY BENEFITS HUB – Coming online September 28, 2020! - The Benefits Hub is an on-campus resource that connects you to a variety of benefits and support services like ORCA LIFT enrollment, financial coaching, housing support and tax prep. You can make an appointment or drop-in anytime during the hub service walk-in hours. For more information go to <https://www.uwkc.org/benefitshub>.

* This workshop provides job search credit for individuals claiming Unemployment Insurance benefits.

Please contact the WorkSource front desk for questions or details at (206) 934-5304
South Seattle College 6000 16th Ave. SW, Seattle, WA 98106

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