**C:\Users\bethl\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\0EXBUQ10\MC900230931[1].wmfIdeas for Initiating your Role as a P.A.C. Leader**

The PAC program uses mentoring, classroom activities, social media, and service learning to help the CSS students acquire knowledge, information, and skills to be successful college students.

**Ideas for Mentoring**

Mentoring opportunities outside of the classroom may take place -

* small group(s)
  + inform your CSS students that you will be available in the Student Success Center on a specific day so that if they want to come down and see you they will know where to find you!
  + offer to meet them in the SSC for a study session
  + offer to join them in participating in a campus event
* one-on-one
  + meet on campus and during hours of operations
  + take student to Sodexo for coffee or lunch
  + offer to walk them to a program that they are interested in learning more about
  + offer to meet them to go over study skills, etc.

Students can contact you outside of class time by: signing up for the Facebook page and/or encourage them to come to the Student Success Center.

**Ideas for Classroom Activities**

Work collaboratively with CSS instructors and members of the BBCC Mentor Team to:

* Participate in designing and co-facilitating class activities and discussions that promote community building and student success. Example ideas:
  + ice breakers
  + brain teaser: tangoes – groups of 2 / competition
  + make announcements about and/or post campus event information on the board
  + lead a discussion about campus resources
  + take class on a campus tour
  + participate in classroom discussion/activities
  + make a presentation –
    - highlight the BBCC website – focusing on Student Life
    - time management strategies
    - goal setting (puzzle activity/ S. M.A.R.T. goals)
    - study skills (note taking, marking text, etc.)
    - AEW – Academic Early Warning - <http://www.screencast.com/t/jqgN1L1s>
    - SI – Supplemental Instruction -
      * <http://www.youtube.com/watch?v=HNqruTkbKd8>
    - Registration – http://youtu.be/aBKz\_iv61W8
    - stress management techniques
    - test taking preparation
  + help instructor with assignments

Other Ideas: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Facebook**

Work with PAC Coordinator to create a group Facebook page that only your assigned CSS students will be able to access. Steps to get started:

1. A group page will be created using the PAC Leaders for each CSS Class as the Facebook page
2. “Like the CSS Page” and become friends with CSS
3. Help your CSS students understand how to get onto your class Facebook page. (Be the expert!)
4. Start Posting WEEKLY!

Example ideas:

* + - introductory video
    - upcoming campus events
    - Highlight a program on campus (SSC, Career Center, TRiO, Math Lab, Opportunity Grant, Financial Aid, SALT, etc.)
    - post a quote OR video
      * motivating, inspiring, funny
      * educational – study skills,
      * career (link to an career interest inventory, websites about fastest growing careers, etc.) [www.wois.org/](http://www.wois.org/) OR the Occupational Outlook Handbook <http://www.bls.gov/ooh/>
      * personal - time management, stress reducers
      * Khan Academy <http://www.khanacademy.org/>
      * TED TV - <http://www.ted.com/>   
        clips that are funny, inspiring, courageous, persuasive, hot topics, informative, etc.

***Facebook Posts*** *–* Different campus events and information is included in your notebook at the beginning of each quarter. These will be posted on the BBCC College Survival Skills main page so that you will be able to share to your own group and/or cut and paste the information to your page.

***Facebook competition(s)*** *–* With these competitions, the P.A.C. leaders are looking for ways to encourage the CSS students to **join** and **engage** in their group Facebook page. Example ideas:

- the class that has the most students sign up wins!  
- the student who has the most posts in a week wins!  
- whoever takes a picture with their PAC Leader on campus and then post it to the group page wins!

**Other Ideas:­**

- post a POLL  
- play hangman  
- play guess who, guess where – post pictures of places on campus, pictures of staff and the first student to get the correct answer wins!

***Remember, you’re the student - so post as much, with the kind of content that you yourself would like to receive!***

***(PAC Leaders must post at least weekly and respond to other students’ posts asap!)***

**Service Project(s)**

PAC Leaders will support the efforts of a Service Project in their respective CSS class each quarter and encourage all CSS students to participate. Ideas for service projects include:

1. **Martin Luther King Day**
2. **Make a Difference Day**
3. **World Kindness Day - November**

* World Kindness Day encourages us to be kind to others, helping to create a nicer, better world. Use today as an opportunity to be kind to family, friends, neighbors, and others. You will find kindness rubs off on others, and generates even more kindness.

<http://www.randomactsofkindness.org/>

***Other ideas for Service Project(s):***

**Moses Lake Food Bank**

* *Community Services of Moses Lake is a nonprofit organization that works to feed and help people in need. We are the Moses Lake*[*Food Bank*](http://www.mlfood.org/what-we-do/moses-lake-food-bank)*. The Moses Lake food bank is a*[*Food Distribution Center*](http://www.mlfood.org/what-we-do/food-distribution-center)*for 3 counties that operates under several*[*Grants and Programs*](http://www.mlfood.org/what-we-do/grants-and-programs) *that provides helpful items to those in need. One of their projects is to provide*[*Thanksgiving meals*](http://www.mlfood.org/what-we-do/thanksgiving)*to families and to provide*[*Toys*](http://www.mlfood.org/what-we-do/operation-friendship)*to children.*

<http://www.mlfood.org/home>

**Habitat for Humanity for Greater Moses Lake**

* *Habitat for Humanity is a nonprofit organization that raises money and recruits volunteers to build houses with Moses Lake’s low-income families. Habitat has a broad base of volunteers, partner families and donors and welcomes the involvement of all individuals. Habitat needs volunteers with many skills and interests ranging from construction, and light office work, to board and committee participation. There is a place for every volunteer who desires to be in partnership building houses with Moses Lake’s people in need of housing.*

<http://habitatmoseslake.org/>

* Thanksgiving Baskets (BBCC student coordinating)
* Blanket Drive (BBCC student coordinating)
* Moses Lake Serve
* Food Kitchen
* Senior Centers

*Service Projects are at the discretion of the CSS instructor. If your instructor declines to initiate a project with their class you can participate in another service project with another class of you choose to do so on your own time. Please keep the PAC Coordinator apprised of the Service Project status for your class.*

**BBCC Mentor Team Members**

Every PAC Leader has an assigned BBCC Mentor. It is the PAC Leader’s responsibility to contact, coordinate and plan the four different dates that the PAC/Mentor team will go into the CSS class together.

Suggestions:

* Contact your team member **immediately** to arrange a time to meet with them. Exchange information about how *best* to contact each other - phone, email, office, etc.
* Interview them to find out about them, their job, how long have they been at BBCC, where are they from, etc.
* Tell them about yourself – why did you join PAC, what are you studying, where are you from, etc.
* Always try to contact the week before your scheduled visit to class (refer to your PAC calendar).
* Avoid any last minute ‘stuff’ – remember they are very busy people as are you too!
* Let the PAC Coordinator know if you are having difficulties getting a hold of your BBCC Mentor.

**Your BBCC Mentor Team Members are a great resource on campus! Learn from them.**

**Some of the BBCC Mentors:**

MariAnne Zavala- Lopez [MarianneZ@bigbend.edu](mailto:MarianneZ@bigbend.edu)

Marsha Nelson [MarshaN@bigbend.edu](mailto:MarshaN@bigbend.edu)

Lora Allen [loraa@bigbend.edu](mailto:loraa@bigbend.edu)

Rita Ramirez [Ritar@bigbend.edu](mailto:Ritar@bigbend.edu)

**MISC………**

IT IS HIGHLY RECOMMENDED THAT PAC LEADERS do the following:

* Routinely check your BBCC email for any information or updates
  + emails may be used to pass along posting information for you to use on your Facebook page
* Routinely check the PAC Leader mailbox in the SSC for any information, classroom supplies and/or schedule changes.
* Use your BBCC planner to write down dates and events
* Join the BBCC College Survival Skills Facebook page so that you can stay up to date as to what is going on with the PAC and get info about campus event
  + you can copy/paste information from this page to your own group page
* Connect with other PAC leaders for ideas, etc.
  + Share quotes, videos, pictures, ideas about activities, etc.
* **ALWAYS, ALWAYS, ALWAYS wear your P.A.C. badge when you go into the classroom!**