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# Greetings SOUTH SEATTLE COLLEGE



#### **Dear Students:**

Welcome to South Seattle College! We hope you will find this handbook useful as you pursue your academic goals and dreams. This handbook provides you with "insider" tips, hints and suggestions from faculty, staff



and graduates to help you reach your goals.

Your unique experiences and backgrounds enrich our college and community.

A few hints that we've learned from successful students:

- 1. Use as many support services as possible (from Advising to the Writing Center).
- Get to know your faculty, staff and fellow students. 2.
- 3. Stay in touch with your advisor or counselor.
- 4. If you need a little extra help, don't wait. Talk with your instructor, check out the Tutoring Center, or visit the MAST (math and science tutoring).

As you start or continue your educational journey at South, remember that you can truly Start Here, Go Anywhere!

Best wishes with your future,



Rosie Rimando-Chareunsap, Ed.D. President, South Seattle College



From left: Jeffrey Campbell, President; King Nguyen, VP; Andy Le, Treasurer; Linh Le, Sustainability Officer; Jay Choe, Issues and Concerns Officer; Kim Parafina, Secretary; Amal Mohamed, Diversity & Equity Officer; Danny Le, Public Relations Officer

Hello South Seattle College Students!

My name is Jeffrey Campbell and let me first say that it is truly an honor to serve as your United Student Association (USA) President for 2018 - 2019. I am proud to serve South Seattle College and its students; current, incoming, and alumni. Thank vou for this honor.

In that capacity, I am committed to working with the USA Board consisting of 8 cabinet members, the College Administration, alumni, and leaders from other student organizations to meet the needs of the students and improve our campus. Paramount in this mission is a collaborative vision held by myself and my board that centers around the cultivation of a singular, defined identity for this campus and its students, the South Seattle College Otters!

USA Mission Statement: "The members of the United Student Association (USA) are committed to nurturing our community by fostering a comfortable and supportive environment. We advocate for the needs and interests of the diverse student body at South Seattle College. We strive to accomplish this commitment by promoting and encouraging self-development, community involvement, and culture sensitivity."

Our connections to South Seattle College, whether that be as students, faculty, staff, administrators, or alumni, give us a common bond. It is my hope that my term in office will serve to preserve and strengthen that bond through spirit-driven initiatives and an acute focus on campus life.

We want you to get involved in the way that makes sense for you and for you to get the most out of your time here. For a time, this school is ours and it is our responsibility to be good (if not the best) versions of ourselves while we are here. Get involved and join a Campus Wide Committee! These committees are designed to ensure United Student Association involvement in issues/projects affecting the college in the short and long term, and to increase knowledge of the inner-workings of different departments on campus.

If there is ever anything that I, or my fellow board members of the USA can do to improve your college experience or strengthen your bond with this campus, please do not hesitate to contact me directly or stop by our offices anytime. Thank you again for this opportunity. Have a great year and Go Otters!

Sincerely,

Jeffrey Campbell, United Student Association President

Jerry M. Brockey Center 119/135; Jeffrey.campbell@seattlecolleges.edu Like us on FB: United Student Association - SSC's Student Government Or visit online: http://www.southseattle.edu/student-life/student-leadership/usa-student-government.aspx

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# **About South**

**Our Students** 

8,741

31

**Total Students** 

Mean & Average Student Age

39%

**59**%

Female Students N

**Male Students** 

5%

23%

Running Start
Students

Academic Transfer

**Ethnicity** 

32%

Caucasian

17%

Asian/Pacific Island

9%

**African American** 

7%

Hispanic

1%

**Native American** 

5

1970

**South Founded** 



Four-year Degree Options

14

Associate of Applied Science Transfer Degree Options

40%

Students Working Full- or Part-time

35

Number of First Languages Spoken

6%

Single Parent Students

6%

International Students



South Seattle College is a constantly evolving educational community dedicated to providing quality learning experiences which prepare students to meet their goals for life and work. The college values and promotes a close involvement with the community and strong partnerships with business, labor and industry. The college commits to meeting the diverse needs of students by providing:

Applied baccalaureate, associate degree, college transfer, certificate, technical and professional, and pre-college programs which prepare students to succeed in their careers and further their education.

Responsive technical and professional training programs developed in collaboration with business, labor and industry.

Student-centered and community-centered programs and services which value diversity, support learning, and promote student success.

Lifelong learning opportunities for the cultural, social, professional, and personal development of the members of our communities.

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# **Steps to Enroll**

## **Start Here, Go Anywhere!**

#### **PLAN YOUR FUNDING**

There are a variety of financial resources to help you fund your education. Make sure to plan ahead and visit our financial resources page at: <a href="https://www.southseattle.edu/financial/resources.aspx">www.southseattle.edu/financial/resources.aspx</a>

#### **PLACEMENT FOR CLASSES**

There are numerous documents which can be utilized to determine placement into a class. To learn about what documents you can use to enroll into college level course, or to find information on taking a placement test at South Seattle College, go to: <a href="www.southseattle.edu/student-assessment-services">www.southseattle.edu/student-assessment-services</a>

New students at South who have attended other colleges and universities may have their transcripts evaluated for transfer credits.

#### **REGISTRATION**

In order to register for classes, you must participate in START: New Student Orientation. Advisors will be present, and will assit with the registration process.

# **Key Staff Descriptions**

**Advisor** - A staff or faculty assigned to help you discuss your educational plans, including your course scheduling.

**Dean** - Chief administrator of a college within a university.

**Provost** - Chief officer who oversees all academic areas of the university.

**Registrar** - Oversees registration at the University, providing aids such as calendars, class schedules, final exam schedules, and guides to online registration and enrollment management. It also manages student academic records, produces official transcripts.

**Tutor** - Person who gives extra instructional help to students. Peer tutors are other students.

# **College Service Vocabulary List**

**Accreditation** - Certification that a school or institution has met standards set by an outside review organization.

**Articulation Agreement** - An agreement between two or more institutions to transfer courses. The agreement identifies specific courses that may be taken at participating institutions in lieu of courses at your target university.

**Commencement** - Graduation ceremony that honors graduating students in all schools and colleges.

**Credit** - A unit of measure for college work. Generally speaking, one credit hour represents one hour of classroom attendance each week for the quarter, plus the study time, homework, etc. that go along with it.

**Drop Date** - The last day you can drop a class without a grade being assigned.

**FAFSA** - Stands for Free Application for Federal Student Aid. The FAFSA must be filled out to be awarded grants, loans, scholarships, and work-study jobs.

**Grant** - A type of financial aid that does not have to be paid back after the student leaves school. Grants are available through the federal government, state agencies, and educational institutions.

**Holds** - A hold may be placed on a student's academic record for various reasons, such as non-payment of tuition and fees, not returning library books or library fines, not satisfying immunization records, parking fines or academic reasons. Most holds prevent students from registering or release of a student's academic records. Students should check their account to contact the correct office to have the hold removed.

**Internship** - A part-time or full-time, temporary job in a real-world setting closely related to a student's area of study. It may be done for college credit and it may or may not be paid.

**Loan** - Borrowed money to be repaid after graduation.

**Prerequisite** - A course that must be completed before a student can enroll in a more advanced course.

**WASFA** - Stands for Washington Application for State Financial Aid. Washington State offers financial aid programs to students who aren't eligible for federal financial aid because of immigration status. These students still need to meet other program requirements

**Withdrawal** - (W) Grade listed when a student officially drops a class before the drop date.

**Work-Study Job** - Job that is awarded as part of a student's financial aid package. These jobs are financed through the federal government.

# **Scholarships**

#### SSC FOUNDATION SCHOLARSHIP

#### www.southseattle.edu/foundation

The South Seattle College Foundation works to attract community engagement and support for the benefit of South's students. The Foundation provides more than 100 scholarships a year for students. All students at South are eligible to apply. Awards are generally made during the fall and winter quarters.

#### **SCHOLARSHIP LINKS**

www.thewashboard.org www.fastweb.com www.seattlecolleges.edu/rst/south

# **Types of Financial Aid**

For more infomation, please visit www.southseattle.edu/financial-aid/types-of-financial-aid.aspx

#### **PELL GRANT**

A need based grant that only the students with the highest need qualify for.

#### STATE NEED GRANT

A need based grant provided to income-eligible students pursuing postsecondary education.

#### **COLLEGE BOUND**

An early commitment of state financial aid eligible to students who sign up in middle school and fulfill the scholarship pledge.

#### **PASSPORT TO COLLEGE**

Funding for eligible foster youth to help pay tuition, fees, and other expenses.

#### **SSC TUITION WAIVER**

Funding that waives tuition only. Does not cover fees or other expenses, such as books.

#### **SOUTH SEATTLE COLLEGE GRANT**

Institutional financial aid for residents of Washington State eligible for state tuition rates.

#### **WORKFORCE EDUCATION**

www.southseattle.edu/programs/workforce-education 206-934-5835

# **Financial Aid**

# Steps to Completeling Financial Aid

Complete the FAFSA or WASFA online applications
 (available October 1 each year)

a. FAFSA-fafsa.ed.gov

b. WASFA- readysetgrad.wa.gov/wasfa

2. Apply for Admissions

3. Turn in Items on Your Missing Document Letter

4. Receive Your Award Letter or a Determination Letter

5. Calculate Your Owing Balance

6. Choose Your Refund Option

# **Have More Questions?**

Schedule an Appointment online at <u>southseattle</u>. <u>edu/financial-aid/schedule-appointment.aspx</u>

Call: <u>206-934-5317</u>

Email: FinancialSouth@seattlecolleges.edu

The Financial Aid Office is located in the Robert Smith Building.

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# Registration

# **Step 1 - Determine Placement**

As a new student, you will participate in placement which assesses your strengths in writing, reading and math. This assessment should be completed before you meet with an advisor or counselor. They will use the assessment information to select your first quarter courses. More information is available on our website.

www.southseattle.edu/student-assessment-services

# Advisors/Counselors

**ADVISORS** 

RSB 11 - <u>206-934-5387</u> advisorsouth@seattlecolleges.edu

Advisors help you make sound choices so you can reach your educational goals. They are available to all students and can offer help with college transfer, professional and technical programs, English as a Second Language (ESL), and GED programs.

Advisors can provide information on course enrollments, quarterly class selection, graduation assessment, and educational planning. Advisors also provide resources to students who want to research other colleges or programs in Washington state.

#### **COUNSELORS**

RSB 40 - <u>206-934-6409</u>

Counselors are faculty who have master's degrees in counseling. They help students identify and achieve their educational, career and personal goals. At South, we have the following types of counselors:

**Educational:** Including planning, selecting a major, transfer **Career:** Including assessment of skills and interest **Personal:** Including students rights, conflict resolution, depression, anxiety and more.

# **Registration Office**

RSB 40 - 206-934-7938

ssccregistration@seattlecolleges.edu

Our team is dedicated to the mission of South Seattle College, and it is our goal to provide students and the campus community with prompt, efficient, and accurate professional level services.

We are committed to facilitating the initial and ongoing enrollment and growth of our students through the following services and experiences:

Records Maintenance and Management Enrollment Data, Reporting and Verification Graduation and Degree Posting **Credential Evaluations** 

Registration

Admissions and Enrolling

## **Registration Process**

#### **NEW STUDENTS**

As a new student, you will first apply to the college for admissions. Through this process, you will be assigned student identification and PIN numbers. Both of these numbers identify you as a student at South and are used to access student online services.

#### **RETURNING OR CURRENT STUDENTS**

Be sure to access the student portal through the <u>MySouth</u> link to view your quarter registration appointment dates and time, register and pay for classes, buy a parking pass, view your financial aid status, run a Degree Audit and more! You will need your student identification number and your PIN to log in.

#### **RUNNING START**

The Running Start program allows qualified high school juniors and seniors to enroll tuition-free in college courses. Running Start students must meet certain eligibility requirements and must meet first with your high school counselor. Next, you will meet with a Running Start advisor who will help with course selection and share next steps for registration.

#### **CONTINUING EDUCATION**

The Continuing Education Department offers noncredit, lifelong learning classes, senior classes, community choir, professional development and online courses. Registration is accomplished through the Continuing Education Department.

# **Student Conduct & Rights**



### **Student Complaints**

#### WHAT IS THE COMPLAINT PROCEDURE?

The Student Complaint Procedure includes informal and formal complaints by a student against an employee of the college or another student. This procedure is designed to protect all individuals involved. The college has identified a Student Advocate who can assist students with the Formal and Informal Complaints process and a Complaints Officer who will facilitate any complaints through the formal procedure.

#### **WISH TO SUBMIT A COMPLAINT?**

South's designated Student Advocate is Dan Johnson, Dean of Student Life.

Contact Dan Johnson: 206-534-6749

<u>Daniel.E.Johnson@seattlecolleges.edu</u> <u>Student Complaint Report Form</u>

If you wish to log any kind of complaint, you can learn more about the <u>complaint process here</u>.

#### WHERE CAN I LEARN MORE?

Please see Resources and Help for additional information.

#### **Student Conduct**

Any institution operating with thousands of people must have rules, policies and procedures in place to protect and support a cooperative educational environment.

To maintain this environment, the college outlines a code of conduct that defines both misconduct and proper/appropriate conduct. A student's responsibility in maintaining a good environment is to:

- Maintain high standards of academic integrity
- Respect the rights of others
- Refrain from actions that endanger themselves or others
- Comply with civil authority

When these areas are violated and a simple and direct means of resolution is attempted and is unsuccessful, conduct proceedings may begin.

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# **Student Conduct & Rights**

# **Student Conduct Policy & Procedure**

#### 1. What is misconduct?

Misconduct is inappropriate behavior that affects the institution's pursuit of its educational objectives. See examples of student misconduct on page 11.

#### 2. Who can report a misconduct issue?

Any member of the college community may file a student conduct complaint against any student when they believe a violation has been committed.

#### 3. Who can I talk to if I have a concern or complaint?

Sometimes there may be a situation that causes a student to have a concern, suggestion or complaint. These resources are available:

- Counseling Services, Robert Smith Building, 206-934-5387
- Educational Support Services, RST 12, 206-934-5137
- Office of Diversity and Retention, JMB 133, 206-934-6455

#### 4. How do I report a conduct issue?

- Student conduct incidents are reported to the Vice President of Student Services, Chief Student Conduct Officer, or to the Executive Assistant to the VPSS. The VPSS Office can be reached at 206-934-6788.
- Violations may also be reported directly to SSC Security as well as the police. SSC will directly report the incident to VPSS. Use 206-934-0911.

#### 5. What if I have a complaint about a grade?

See page 30 for procedure information.

## **Wish to Submit a Grade Complaint?**

To submit a grade complaint contact: Dan Johnson, Dean of Student Life.

Contact Dan Johnson: 206-534-6749;

Daniel.E.Johnson@seattlecolleges.edu

Grade Complaint Report Form

# Student Complaints are not the same as Student Misconduct

A "complaint" is defined as a good faith allegation based on personal experience or knowledge by a student or students that there has been a violation, misapplication, or misinterpretation of some service or rule as it applies to students in the institution by a staff or faculty member of the institution, resulting in loss or detriment to the complainant. The Dean of Student Life, located in the Jerry Brockey Building, serves as Ombudsman and is the first point of contact for students considering the submission of a complaint.

The Dean of Enrollment Services is the campus Complaint Officer and is located in the Registration Office in the Robert Smith Building. For more information regarding the Student Complaint Process, visit the Student Resources – Complaints Overview page located at: <a href="http://www.southseat-tle.edu/student-resources/complaints-overview.aspx.50">http://www.southseat-tle.edu/student-resources/complaints-overview.aspx.50</a>

#### 6. What is the process for student conduct violations?

A. When a report of a violation occurs, the VPSS Office will begin an investigation to determine the validity of the report.

B. The student(s) and witness(es) may be called for an initial interview.

C. The student will be notified of the violation, their rights and responsibilities and date of the Student Conduct hearing if the report and/or investigation results in allegations of violations of the student code.

D. After the hearing, the student will be notified of the decision and what if any, disciplinary sanctions apply. Sanctions may include warnings, reprimands, probation, suspension or expulsion.

During the conduct proceedings and pending sanctions, a student's enrollment status is not changed until a disciplinary action is issued by the VPSS Office. Students have the right to appeal certain sanctions imposed by the VPSS Office. The appeal letter must be received by the VPSS within 20 calendar days from notice and should contain a reason for appeal. Appeals are forwarded to the Student Conduct Appeals Committee which is lead by the Assistant Attorney General for the state of Washington.

# **Student Conduct & Rights**

# **Examples of Student Misconduct**

For a full description of student misconduct, refer to the Washington Administrative Code, WAC 132F-121-110 or visit the student conduct website via southseattle.edu.

# 1. Intentional or repeated disruption of instruction, research, administration and other district activities

Examples include:

- Talking on cell phones, text messaging, listening to music
- Maintaining side conversations disruptive to class
- · Lashing out at others

# **2.** Academic dishonesty, including cheating and plagiarism Examples include:

- Submitting another student's work as your own
- Copying answers from others' papers during an exam
- Using text messaging or other cell phone functions to gain answers during exams
- Buying and submitting pirated papers or online work

#### 3. Conduct that is disorderly, lewd or obscene

Examples include:

- Use of argumentative or offensive language toward others on campus
- Consistent interruption of class sessions
- 4. Physical or verbal abuse, harassment of any person on campus

# 5. Discriminatory action against a student or district employee because of race, color, national origin, mental or physical disability, gender sexual orientation, age, creed, or religion

South Seattle College provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, gender, sexual orientation, age, marital status or the presence of any physical, sensory, or mental disability in accordance with Washington state anti-discrimination laws: Title VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

# 6. Failure to comply with direction of district employees or to identify oneself to persons when requested

7. Encouraging or assisting another person to commit any act of misconduct

#### 8. Sexual harassment of a student or district employee

WAC 132F-419 As an institution of higher education, it is important that we foster an environment which is free of sexual harassment and set an example as a place where people treat each other with consideration and respect. Sexual harassment will not be tolerated at this college.

Sexual harassment is defined as: unwelcome or unwanted sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.

Some examples include:

- Sexist humor or remarks
- Remarks about one's physical appearance which implies sexual interest
- Showing nude or sexual pictures
- Written communications with sexual overtones
- Pressure for dates
- Unsolicited kissing, patting or fondling
- Requests for sex in exchange for grades or employment

South Seattle College is committed to providing an environment in which students and employees can study and work without sexual intimidation. If you feel you have been subjected to this behavior, you may contact the Title IX/RCW 28A.640 officer at 206-934-6415 or the Vice President of Student Services Office at 206-934-6788. Brochures concerning the issue are posted throughout the campus and are distributed by the VPSS office.

9. Possession, consumption, intoxication or distribution on campus of alcohol, controlled substances or unlawful drugs, including marijuana (for any purpose or amount)

**10. Smoking inside a campus building or where smoking is not authorized.** Smoking is prohibited in any building on campus. In addition, state law WAC 296-62 requires the college to "minimize the infiltration of environmental tobacco smoke from sources outside the building. To meet this requirement, smoking is prohibited within 25 feet of the entrances to campus buildings and "No Smoking" signs are posted in these areas. Smoking shelters are available in several locations on campus to accommodate smokers during inclement weather.

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# **Fall Quarter**

**CALENDAR KEY** 

**QUARTER BEGINS** 

**CAMPUS CLOSED FOR HOLIDAY** 

**QUARTER ENDS** 

# September 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

# October 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# **Important Dates**

May 14	Registration Begins (Returning Students)
May 21	Registration Begins (New Students)
Sept 20	Presidents Day
Sept 24	Fall Quarter Begins
Oct 31	Faculty Development Day (No Classes, Campus Open)
Nov 12	Holiday: Veterans Day (No Classes, Campus Open)
Nov 22	Holiday: Thanksgiving
Nov 23	Holiday: Native American Heritage Day
Dec 12	Fall Quarter Ends

Winter Break Dec 13-Jan 1

# **November 2018**

		_				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
Λ	5	6	7	Q	0	10
4	3	O	•	0	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

# December 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# Winter Quarter



# **Important Dates**

Nov 5 Registration Begins (Returning Students)

Nov 13 Registration Begins (New Students)

Jan 2 Winter Quarter Begins

Jan 21 Holiday: Martin Luther King Day

Feb 7 Faculty Development Day (No Classes, Campus Open)

Feb 18 Holiday: Presidents' Day

March 22 Winter Quarter Ends

Spring Break March 25 - March 29

# January 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
	Fο	hru	ıarı	, 20	10	

# February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		
	N/	low	ab 4	204	0	

# March 2019

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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

# May 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

# **June 2019**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

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# **Important Dates**

Feb 11 Registration Begins (Returning Students)
Feb 19 Registration Begins (New Students)

April 1 Spring Quarter Begins

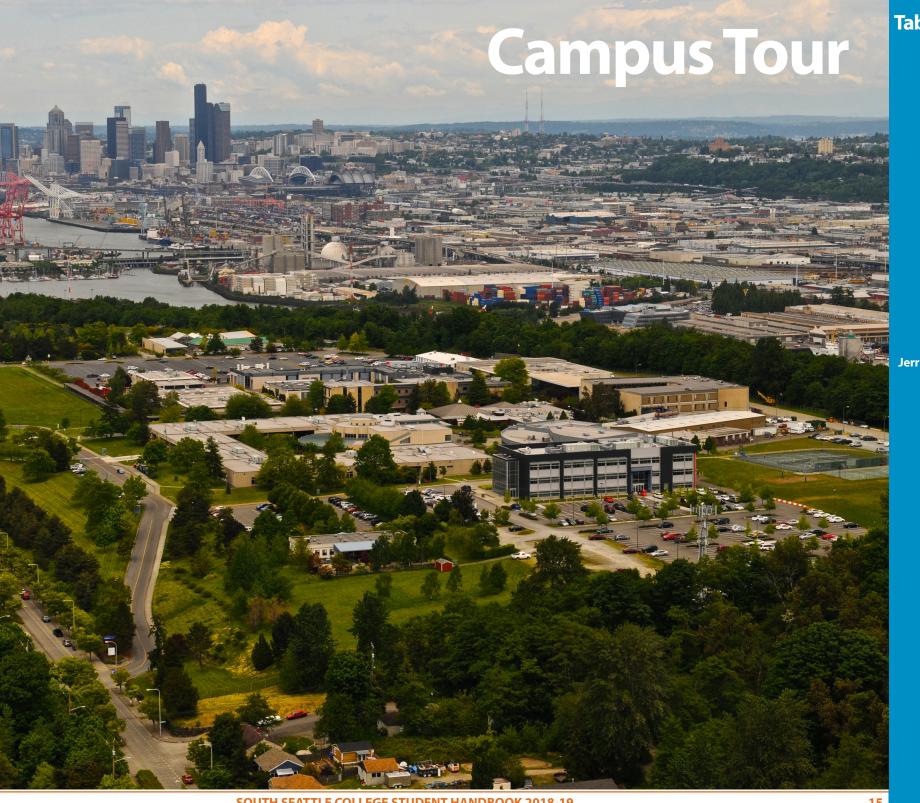
May 8

Faculty Development Day (No Classes)

May 27 June 14

Holiday: Memorial Day Spring Quarter Ends

Visit our <u>academic calendar</u> for a comprehensive list of important dates.



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# Robert Smith Building

Named after the first president of South Seattle College, the Robert Smith Building (RSB) houses most of the campus administration services, such as Financial Aid, Registration, Communications, and the President's Office.

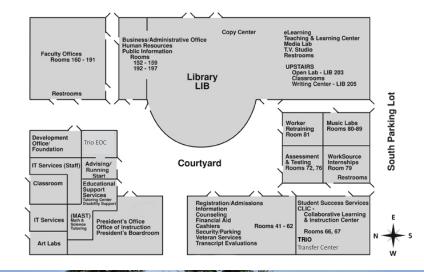
RSB is a rectangular building with a central courtyard featuring sculptures from local artists. The courtyard also has an entrance to South's library.



# Do you need....

to pay tuition? to register? education counseling?

Do it all in one place! RSB!!





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### Security

RSB 50 - <u>206-934-5157</u> jameslewis@seattlecolleges.edu

Seattle College has a staff of four full-time security officers and several part-time security guards who patrol the college buildings and parking lots (seven days a week; day and evening hours), and can provide emergency and non-emergency assistance to students, employees, and visitors.

Map of South
Security Services

#### **Financial Aid**

RSB Main Office - 206-934-5317

<u>FinancialSouth</u>

@seattlecolleges.edu

The SSC Financial Aid Office provides students with information on obtaining financial assistance for educational expenses including tuition, fees, books, and living expense from a variety of federal, state, institutional, and private funds.

Scholarship finding materials and help with navigating the FAFSA world can be easily found at the Financial Aid office. Staff can even help you determine your educational need and setting goals to meet it.

Help with Financial Aid, Click Here

## **Parking**

RSB 62A - <u>206-934-5157</u>

jameslewis@seattlecolleges.edu

Staff patrol a designated area on foot or patrol vehicle, perform general security work, prevent and investigate crime, inspect buildings for property damage, issue parking citations, gather evidence, write crime reports, and appear in court as required.

Click Here for Parking Pricing & Policies

#### **TRIO EOC**

RSB 02 - <u>206-934-5208</u> trio-eoc@seattlecolleges.edu

TRIO-EOC provides assistance to adults who want to begin or restart their education or career training. Free services include: financial aid application assistance; academic and career guidance; high school completion, ESL and GED information; and college admissions assistance.

# TRIO SSS

**Registration Tips and** 

**General Info Here** 

Registration

RSB 40 - 206-934-7938

sscregistration@seattlecolleges.edu

Students may receive help with

South's Registration Process, in-

cluding the schedule, finding the

right class, managing credits and

more by coming to the

Registration Center.

RSB 66/67 - <u>206-934-5326</u> trio-sss@seattlecolleges.edu

Join TRIO-SSS to access services and resources that will help you graduate and transfer to a four-year college/university. TRIO-SSS students are more likely to be involved on campus, maintain higher GPA's, graduate and transfer than students who do not affiliate.

### **Disability Services**

RSB 12 - 206-934-5137

Disability Services (DS) coordinates services and arranges academic adjustments for students with disabilities at South Seattle College, in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act as Amended.

Students are advised to contact the DS office early in their educational planning to ensure access and to avoid delays in service. DS promotes universal design within the College to create a welcoming and inclusive environment for all students.

# Cashier's Office

Services @ RSB

RSB Main Office - <u>206-934-5388</u>

Tuition can be paid and parking permits can be purchased here with cash, check, debit or credit card (VISA, American Express, Mastercard or Discover).

There is also a secure drop box located outside the Cashier's Office for off-hour payments.

# **Advising**

RSB 11 - <u>206-934-5387</u> advisorsouth@seattlecolleges.edu

Advisors help you make sound choices so you can reach your educational goals.

They are available to all students and can offer help with college transfer, professional and technical programs, English as a Second Language (ESL), and GED programs.

Advisors can provide information on course enrollments, quarterly class selection, graduation assessment, and educational planning.

More on Advising
Click Here

# Services @ RSB

### Communications/ PIO

RSB 154 - 206-934-6873

South's PIO connects students with important information about the college, creates marketing/advertising content, and manages the college's social media channels.

Follow South on social media (Facebook, Twitter, Instagram, YouTube, LinkedIn) for timely messages including deadlines, upcoming events, school closures and emergency info, and inspiring student, staff and faculty stories.

All flyers must be approved and dated before posting to campus bulletin boards. To get approval, please bring flyers to the PIO, RSB 154 or 198.

More on Emergency
Information Here

# **Running Start**

RSB 11 - 206-394-6478 lynn.christiansen@seattlecolleges.edu

Running Start is a program for high school students who are at the 11th or 12th grade level, and whose test scores place them in college level work. They can take college transfer and professional technical courses for high school and college credit at the same time. These courses are free.

# College Transfer Center

RSB 66 - <u>206-934-5387</u>

lynn.christiansen@seattlecolleges.edu

The Transfer Center provides information and materials for students transferring to a four-year university. We assist students with transfer planning, personal statements, and applications. Each quarter we host workshops, events, and a transfer fair.

For More
Info About
Registration and
Admissions at
South, click here.

#### **WorkSource**

RSB 79 - <u>206-934-5304</u>

This is a Worksource Affiliate site that provides services to aid your employment search. Resources are available to students and community members and we have qualified staff to assist you in all stages of the job search. We look forward to working with you!



#### **Workforce Education**

RSB 81 - <u>206-934-5835</u> workforcesouth@seattlecollleges.edu

We work to fund students who are receiving basic food, TANF, unemployment benefits, are under-employed, have exhausted unemployment benefits, are displaced homemakers, have received a layoff notice or are a veteran discharged within the past 48 months. We also work with students who are receiving funding from third parties.

# **College Foundation**

RSB 1 - 206-934-5809

info@southseattlecollegefoundation.org

South's College Foundation provides students with scholarships so they can pursue quality education. Foundation scholarships are open to all South students, with preference given to full-time students who are Washington state residents.

Application periods for 2018-19 are Sept. 28-Oct. 26 and Feb. 2-23. Scholarship awards are for tuition only and can only be between one to three quarters. Applications are submitted via online only.

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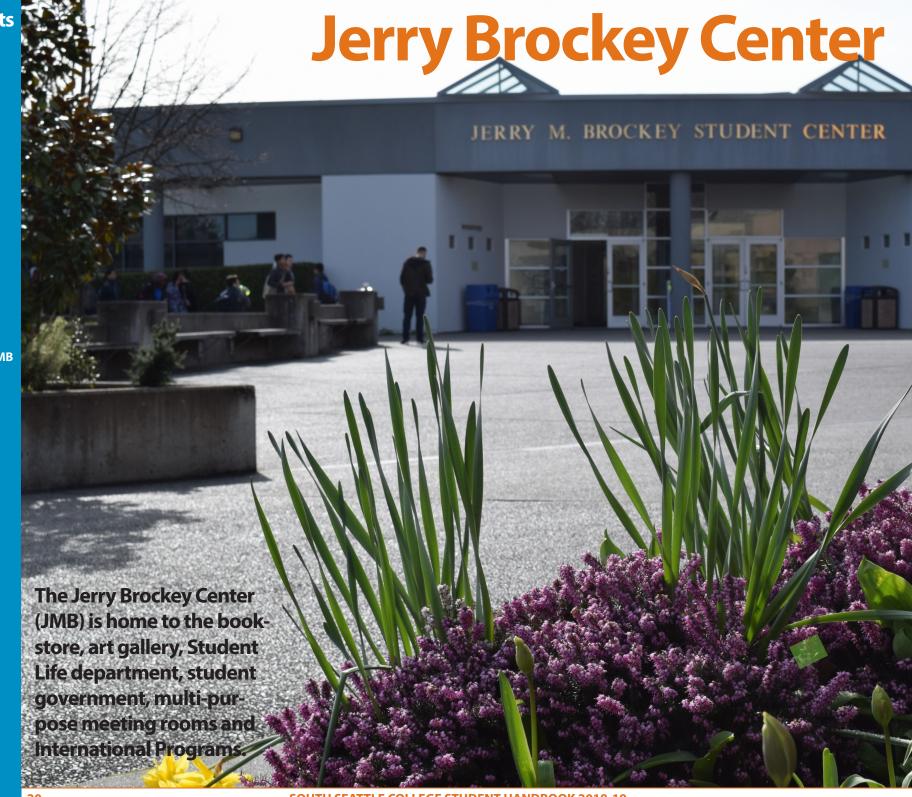
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# Services @ JMB

# **Student Life Office**

JMB 135 - 206-934-6755

The Student Life Office brings together many program areas that work collaboratively to help students engage in co-curricular learning and development and how to get involved with the campus community.

- General Information and Referrals
- Student Lounge
- Graduation Cap and Gown Rentals
- Lost and Found

Lost & Found is open Monday-Friday 8 a.m. to 4:30 p.m.

# **Art Gallery**

JMB 109 - 206-934-5337

The mission of the Art Gallery is to foster appreciation and experience of visual arts and culture through exhibitions that promote the education, enrichment and cultural diversity of our students and the surrounding community.

The Gallery host numerous workshops, artist talks, and artist receptions, all of which are free for students to attend!



More Student
Life Info
Click Here

Click here to access the Student Life program and event calendar.

#### **Game Room**

JMB 151 - 206-934-6614

South's game room is a space for students to get together, meet new people and build relationships on campus. Facilities in the room include ping pong tables, pool tables, video games and televisions. A number of tables and chairs are available for studying and lunch breaks.

Tournaments and special events are scheduled in the game room throughout the year.

Game Room hours: Monday - Thursday 9 a.m. to 6 p.m.

Friday 9 a.m. to 5 p.m.

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# Services @ JMB

## **Phi Theta Kappa**

JMB 142 206-934-6750

Phi Theta Kappa is the official Seattle College Honor Society recognizing academic success. We have monthly meetings in which we provide academic support and resources, and community service opportunities.

Touch Here for Phi Theta Kappa Info

# Student Activities and Programs

JMB 119 - 206-934-6752

SAP provides entertaining, educational, and cultural experiences for our community - the SSC students, faculty, and staff. By serving as event advocates, we strive to create opportunities of feedback to make our programs more inclusive and accessible to all those we serve.

**Discover More**About SAP Here



# Want to post a flier in JMB/on campus?

All literature must be approved and dated before posting. South Seattle College reserves the right to deny posting, distribution or display privledges if information is commercial, obscene or unlawful.

Bring all postings to one of the following offices for approval:

- Student Life: Jerry Brockey Student Center 135, (206) 934-6755
- Public Inforamtion Office: RSB 159/198, (206) 934-6873
- Gerogetown Campus Main Office: Building C, (206) 934-5350

#### Posting Guidelines:

- Fliers are only allowed on designated boards.
- Do not use staples or tape to attach material to the boards!
- Fliers may be posted for up to two weeks.

## **Food Pantry**

Across from JMB 109

monica.lundberg@seattlecolleges.edu

The purpose of the Food Pantry is to address food insecurity for our students. We know you can't do your best on an empty stomach. And we want to help you make it to the finish line!

#### **Club Center**

JMB 142

206-934-5330

Here is your chance to join a club or start your own on campus, where you can learn new leadership skills and make lifelong friends! To find out when these clubs meet, contact the Club Center Coordinator.

<u>Discover Current Clubs or</u> Make Your Own Here

# **Center for Equity, Inclusion, and Diversity**

JMB 146 - 206-934-7950

The Center for Equity, Inclusion, and Diversity mission is cultivating a learning environment that champions social justice.

Our office originated as the Cultural Center and the Gender Equity Center, both founded in 2005. The two offices merged in 2017, to become the Center for Equity, Inclusion, and Diversity (CEID). We carry on the goal of supporting the academic, professional, and personal success of multicultural students of all genders. We strive to accomplish this goal through providing a supportive exvironment, resouce and scholarship informaion, in addition to the services mentioned above. CEID empowers student leaders, whom we call Student Commissioners, to explore, celebrate, and educate the campus community about gender, racial, and cultural equity.

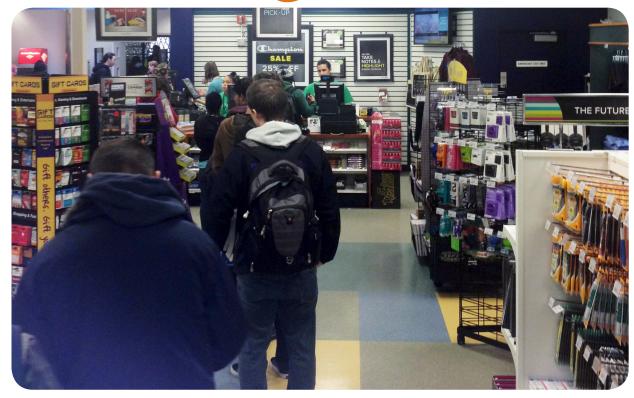
#### **United Students Association**

JMB 119 - 206-934-6752

The United Student Association is your elected student government. Comprised of eight student advocates, we represent student interests and concerns to the administration. We encourage you to get involved and visit our weekly meetings on Tuesday afternoons in JMB 128.

Elections are held each May for positions held the following academic year.

# **Services @ JMB**



#### **South Seattle Student Bookstore**

JMB 126 - 206-934-5338 - www.southscc.bncollege.com

We offer many options for your textbooks, including new, used rentals and eBooks. Our textbooks are laid out in alphabetical and numerical order by class, matching your schedule.

At the register you may pay with cash, check, credit cards, award data forms (third party financial assistance), Barnes & Noble gift cards, and Barnes & Noble Student/ Parent cards. Checks must be imprinted with your name, address and/ or phone number. If you are using a parent's check, you must present us with a photo ID that shows that you share the same last name and/or same address. You must also provide us with your student ID number.

The full return policy is printed on the back of your receipt. Buyback is conducted every day except during the first week of each quarter. Our ability to buy your book is based upon book orders submitted by the instructors for the upcoming quarter and national demand.

We hope you enjoy your time at South Seattle College and we thank you for visiting us at the Bookstore!

# **Bookstore Tips**

We return textbooks for any reason during the 1st week of classes with your receipt. If you drop a course you may bring proof of it to receive a refund in the 2nd week.

Our web site allows you to input the course information you find on your printed schedule along with the term and then generate a list of required and recommended materials.

Bring your printed schedule with you to help us verify that you are choosing the correct book for the correct course.

You can write and highlight in your rentals, we just ask that you limit the amount of pen and do not highlight in large amounts.

The best time to sell your books back to the store is during finals week when we offer up to 50% of the original retail value.

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# **Student Life Outside JMB**



# **Campus Recreation & Fitness Center**

MPB Fitness Center - 206-934-6471

The Fitness Center offers a variety of workout and exercise equipment, such as cardio, free and universal weights. The facility offers students opportunities to achieve their personal physical goals and network with other students.

**Intramural Sports** -- Programs include soccer, softball, basketball and volleyball. Through intramural sports, students can learn fundamentals of organized sport.

**Clubs** -- Hiking, soccer, biking and gaming -- or start your own! Sports and Rec clubs are housed in the games room. To find out more, contact Colby Keene, the Intramural & Recreation Coordinator.

#### **Childcare Center**

CCC - 206-934-5348

www.southseattle.edu/student-life/child-care

Conveniently located on campus adjacent to the south parking lot, the center has provided quality childcare for children of students since 1976. It offers a developmentally appropriate program for toddlers and preschoolers aged 18 months to 5 years old while parents pursue their educational and professional goals. The center provides a welcoming and supportive environment for families created by a professional staff, trained in early childhood education. It offers flexible scheduling and affordable rates. All families are enrolled on a space availability basis. Please call for current information regarding rates and enrollment.

### **Turn Up Your Student Life!**

Student Life is a network of departments committed to providing meaningful services, activities and communications that build community; ensure academic success; encourage creative expression, personal growth, and well-being; foster diversity and social justice; and promote student advocacy and leadership.

As part of our Programs and Services for the campus community, Student Life Operations provides a student lounge, free tea and coffee, Lost and Found, and a rental bulletin board.

FIND OUR EVENTS, CLICK HERE

GO TO PAGE 13 TO VIEW STUDENT LIFE'S JMB SERVICES



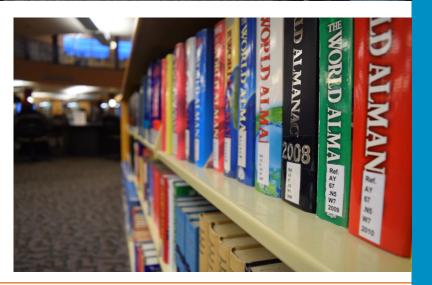




Located in the heart of campus, the library provides quiet study space as well as space for students and the campus community.

The library provides access to a variety of resources, including books, magazines, journals, encyclopedias, dictionaries, maps, CDs, videos and databases. Librarians are available to help you with your research, computer assistance or information needs.

To connect to South's library, click here.



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# Services @LIB

# **Borrowing Library Materials**

Library patrons, including community borrowers, must obtain a SSC ID card to check out library materials. The card is available at the registration office for \$5. Books in the circulating collection can be checked out for two weeks and back issues of periodicals for one week. The current issue of a periodical must be used in the library.

#### LIBRARY CATALOG

The library's catalog is available on the library web site. Click on catalog to search over 206,000 books in the system with about 62,200 at South campus. Our students may check out books from the circulating collections of all 3 campuses.

#### **DATABASES**

You'll find links here to a number of subscription databases provided by the library. Our databases contain indexing to magazine and newspaper articles, as well as full text for many articles. Most are accessible online.

#### **PERIODICALS**

Periodicals and newspapers are located near the main entrance, across from the reference collection. Check with a reference librarian if you can't find the back issues you need. Because of space limitations in periodicals, these may be found in a separate location.

#### ENCYCLOPEDIAS, DICTIONARIES, MAPS AND MORE

The reference stacks contain materials such as general and subject specific encyclopedias, almanacs, dictionaries, handbooks, directories and atlases. Reference materials cannot be checked out and must be used in the library.

#### **ESL MATERIALS**

We have a separate collection of English as a Second Language textbooks, readers and reference books. There are located at the back of the circulating collection. If you'd like to look at our ESL materials, please ask a librarian.

#### AUDIO, VIDEO AND OTHER MEDIA

CDs, DVDs, videos, audiotapes and other media formats are kept in the media area, and are search-able in the library catalog. Check at the media desk regarding loan periods. Our media lab has DVD and video players.

## **Copy Center**

206-934-6662

Copy machines for student use are located in the Library. The Copy Center sells copy cards for \$3, \$5, and \$10 plus tax. All services are operated on a cash basis. Student accounts are allowed 375 credits of black and white or color printing each quarter.

Copy Center Hours: Monday - Thursday 7:30 am - 7 pm Friday 7:30 am - 4 pm

#### **AANAPISI Center**

LIB 220 - 206-934-5221

The AANAPISI Center offers a "home-like" atmosphere that stresses academic success for underserved populations through our services: educational planning, academic advising, mentoring, leadership development and campus/community referrals. Check us out on Facebook.



# **eLearning**

LIB 131 - 206-934-6750

SSC eLearning is an educational service that provides and supports online Learning Management Systems (LMS) and web applications to SSC programs to deliver their online courses. SSC eLearning programs have a range of campus time requirement from partial to fully online.

# **Writing Center**

LIB 205 - 206-934-6412

Free writing assistance is provided to students who need help understanding writing assignments, focusing, organizing, or editing their papers. Computers are available and are equipped with software for word processing, grammar skills, reading comprehension and vocabulary development.

# **Tutoring Services**

### **Tutoring Center**

RSB 12 - 206-964-6650

South Seattle College offers a variety of free tutoring services to students. Tutoring is for students who are having difficulties in their courses and to help students succeed in college.

Group Tutoring: SSC offers FREE group tutoring to students who request additional help with their college courses. To request a tutor, students need to fill out a "Need A Tutor" form available in the Tutroing Center.

E-Tutoring: Students are invited to explore our e-tutoring service that offers online tutoring in writing, math, accounting, biology, and numerous other courses. For assistance please email Marianna Asaturova at:

Marianna. Asaturova@seattlecolleges.edu

### MALL (Math and Learning Lab)

LIB 215 - 206-934-6413

Open to all South Seattle College students needing help with pre-college math courses.

**MAST Center** 

(Math and Science

Tutor)

RSB 18 - 206-934-6412

The Math and Science Tutor Center

services to all South Seattle College

students in math, chemistry, phys-

ics, statistics, and computer science

courses.

(MAST) provides drop-in tutoring

### **Computer Lab** Geek Hauz

TEC 129 - 206-934-6413

Tutors are available to help South Seattle College students with Computer Technology courses.

# WALL (Writing and Learing Lab)

RSB 16 - 206-934-6650

Drop-in tutoring for ELL, IEL, ABE, and GED students who need help with reading, writing, listening, speaking, pronunciation, and every English-language-related issue.



# **Study Skills Tutoring**

RSB 16 - 206-934-6650

**Study Skills** tutoring is a free service available to all South Seattle College students. With the study skills tutor, students will learn how to read efficiently, take notes, study, and stay organized using methods that will help them focus, learn well, and get better grades.

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# **Additional Campus Buildings**





**Aviation Maintenance Technology (AMT/ AVT)** 





Rainier Hall (RAH)





Welding and Center for International Education (WWB)

Cascade Hall (CAH) is home to ESL, GED, and Healthcare programs and is the newest addition to our campus!





Landscape Horticulture (LHO)

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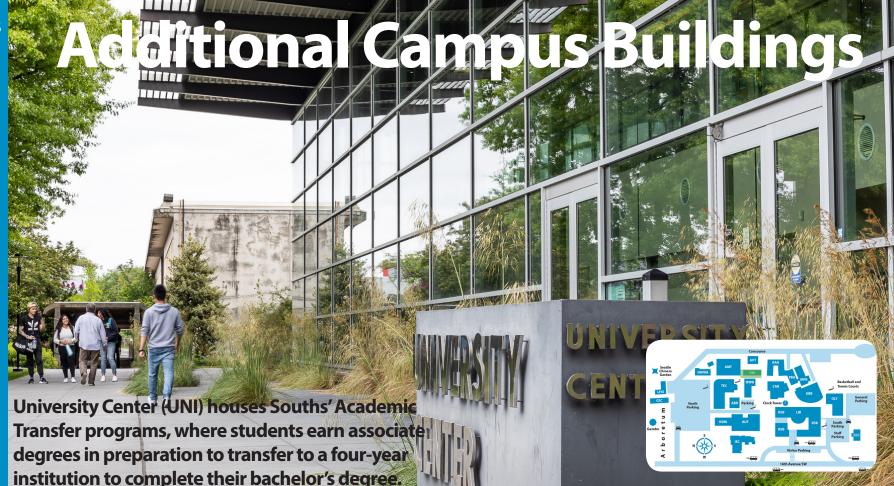
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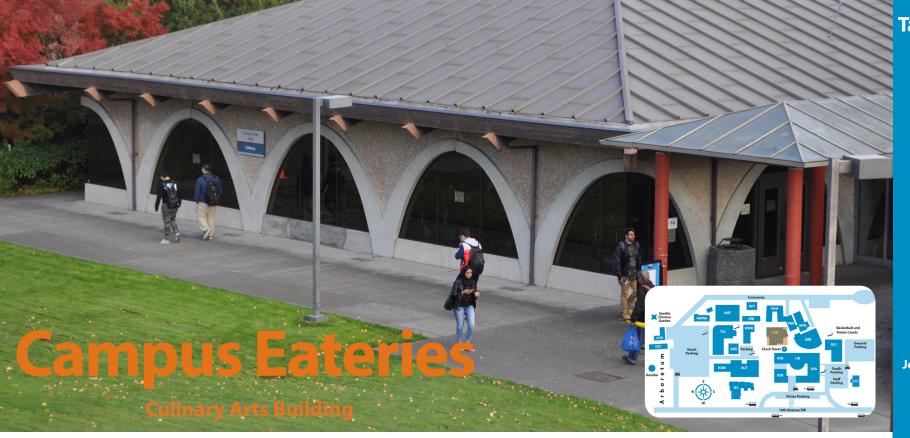








Northwest Wine Academy (NWWA)





### **Alhadeff Grill**

Culinary Arts Building - 206-934-5817

A more formal lunch setting, the Alhadeff Grill features both fare and hospitality by South students.



#### **Food Court**

Culinary Arts Building - Ann.Witt@seattlecolleges.edu

South student chefs create entire meals for consumption by the general student and staff population.

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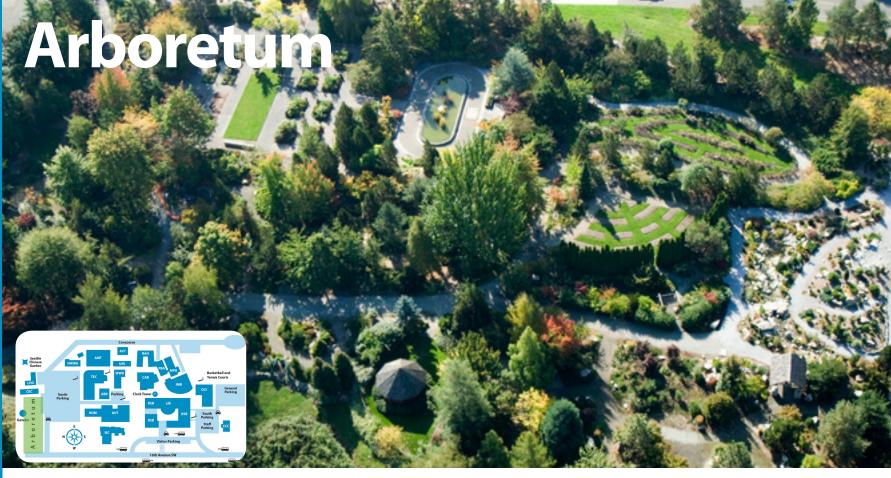
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South maintains a beautiful arboretum located on the north side of the north parking lot. It is a park-like setting with a view of downtown Seattle. Students and visitors are welcome to enjoy it's walking paths, multiple specialty gardens, a reflection pool, a horticulture complex and a large gazebo.

The large grass areas and tables, making for perfect study areas on nice days!



# **Parking at South**

South has four parking lots available to students and visitors who purchase permits. The North, South, Visitor and General Parking lots are located on the map to the above right.

#### **DISABLED PARKING**

Daily and quarterly permits are available, but the individual must be recognized by a governmental sponsoring agency or have a statement from a medical doctor as to the condition of the disability.

#### **VISITOR PARKING**

All-day permit dispensers are located at the North Gatehouse, in the South Parking Lot and near the bus stop next to the Robert Smith Building (RSB).

#### **QUARTERLY PERMIT**

Quarterly permits are available for purchase at the Cashier's Office.

# **Parking Pass Rates**

\$50 All Day Pass per quarter

\$25 Evening Only Pass (after 4 p.m.)

Purchase your parking pass, click here!

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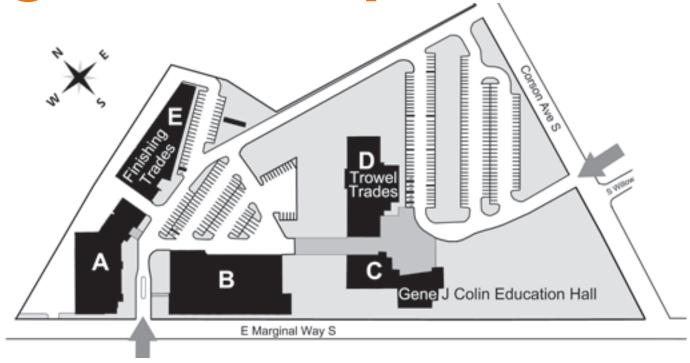
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**Georgetown Campus** 



### **Georgetown Campus**

South's Georgetown campus is home to some of the our technical and trades programs, including:

- Corporate & Customized Training
- Apprenticeship & Education Center
- Lab Education & Research Center

For more info about South's Georgetown campus programs, click here.

### **Building A**

AJAC Office - 104 -112 Computer Lab - 120 Safety Lab - 127 West Weatherization Lab - 127 East

# **Building E**

Allied Trades

Finishing Trades Institute NW Drywall Floorcovering Glaziers Strippers/Painters

# **Building B**

Boilermakers Office - 122 Composites Lab - 130 Construction Skills Lab - 126 First Aid Classes - 102 Flagging Classes - 102 Labor Center - 124, 125, 127 MIC - 113 Meatcutters Class - 123 Sprinkler Fitters Office - 133 Youth Build - 129

# **Building C**

Gene J Colin Ed. Bldg

Administration - 223 Conference Room - 110, 111 Multipurpose Room - 122 PSIEC Director - 223 Registration - 102

# **Building D**

**Trowel Trades** 

Bricklayers Office Cement Masons Office Tile Setters Office

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# **Social Media**

Find out what's happening on campus with updates from South's social media accounts!

Join our online "otter" community and stay in the know by following our always-active social media accounts! Get breaking campus updates and news including campus closures and weather–related updates, admissions and financial aid deadlines, scholarship information and the latest events coming to campus to mark your calendars for. Also look out for inspiring student tales, photos, videos, gifs and more showcasing what makes learning at South so great. Like, love, tweet and share with us today!









@southseattlecollege



**South Seattle College** 



South Seattle College



SOUTH SEATTLE COLLEGE

# Closures

#### **School Closure Information**

The college announces when it is closed, not when it is open. Visit the web at www.flashalert.net for closure announcements. The following local/network stations will publicize messages we post regarding school closure during inclement weather, etc.:

**Television:** KCPQ, KING, KIRO, KOMO, NW Cable News

AM Radio: KIRO, KIXI, KLAY, KOMO, KRKO

FM Radio: Numerous stations

In the event of an emergency on campus, multiple ways will be used to communicate the situation:

- A pop-up message will appear on logged-on computers.
- Selected speakerphone telephones across campus will broadcast a message.
- The Campus Alerts system will be activated, sending e-mails and text messages to subscribers.
- The clock tower speakers may also be used to broadcast a message.

Closure information will be distributed in a number of additional ways. Please see the "About the Alert System" section below for details.

## **About the Alert System**

In the event of a weather-related delay or unscheduled campus closure, students and staff members will be notified via email. For students, messages will be sent to the email address that was used for registration.

In addition to receiving an email, students and staff can also receive a text message or a recorded message to a phone number regarding closure information. (This information is not sold to a third party) For those who do not wish to subscribe to this free service, closure information is available through South's website and social media on Facebook (South Seattle College) and Twitter (@SouthSeattleCC).

For staff, messages will be sent to their Seattle Colleges email address.  $\label{eq:colleges}$ 

### **Campus Closure Links**

Sites: www.flashalert.net

www.southseattle.edu

Phone: <u>206-934-5300</u>

Facebook: South Seattle College
Twitter: @South Seattle College

## **Types of Closures**

#### SINGLE CAMPUS CLOSURES

In cases of closure due to weather-related emergencies such as snow, a decision and announcement regarding closure will be made by the individual campus, and relayed to the chancellor or her designee.

#### **DISTRICT-WIDE CLOSURES**

In event of widespread or catastrophic emergency, a decision and announcement will be the same for all campuses and offices of the district, following discussion by the college presidents and chancellor (or their designees), or by the Emergency Communications Committee, as called for in the district emergency communications plan. Closure information should be available first on the Public Schools Emergency Communications System site at <a href="https://www.schoolreport.org">www.schoolreport.org</a>.

#### **Closure Announcement Timing:**

- Evening classes/offices -- Conditions permitting, decision by 2 p.m.
- Day classes/offices -- Conditions permitting, decision by 5 a.m.

# **Campus Safety Map**

<u>Click here</u> to access our campus safety map, which includes locations of all emergency phones and campus security access points.

Campus Security - (206) 934-0911

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Each of the below phone numbers is preceded with the 206 area code, except where noted. Use the Seattle Colleges District Phonebook to look up faculty, exempt staff, administrators and more.

Aviation Maintenance Technology, 934-5373

Business Information Technology, 934-5394

Center for International Education (CIE), 934-

Career Link Academy, 934-7946

College Preparatory, 934-6600

Computing Technology, 934-5365

Corrections Officer Training, 934-5835

Diesel/Heavy Equipment, 934-5391

Engineering Technology, 934-6600

Heritage University, 934-5367

Home & Family Life, 934-5802

Internship Program, 934-7935

Intensive English Program, 934-5360

Middle College High School, 934-6704

Licensed Practical Nurse, 934-6654

Landscape Horticulture, 934-5336

Medical Office Clerk, 934-5394

Industrial First Aid, 934-5350

Continuing Education, 934-5339

Culinary Arts, 934-5344

GED, 934-5363

Certified Nursing Assistant, 934-6889

College Transfer/Liberal Studies, 934-6600

Computer-Aided Drafting & Design, 934-5394

Eastern Washington University, (425) 564-5100

English as a Second Language (ESL), 934-5363

Flagging and Traffic Control Cert., 934-6877

Hospitality & Service Occupations, 934-5344

5360

Bachelor of Applied Science Programs, 934-6783

# **Phone Directory**

Academic Programs, 934-6600 New Holly Learning Center, 934-6642 Accounting, <u>934-5394</u> Nursing, <u>934-6654</u> Adult Basic Education/ESL/GED, 934-5363 Occupational Teacher/Trainer Education, 934-5339 Running Start, 934-5207 APPLE Parenting, 934-5801 Apprenticeship & Education Center, 934-5350 Senior Adult Education, 934-5339 Supervision & Management, 934-5394 Automotive Technology, 934-5391 Automotive Collision Repair, 934-5391 Brian Hughes, <u>934-6830</u> Howard Anderson, 934-6834

**PROGRAMS OF STUDY** 

Tech Prep, 934-6863 Technical Education, 934-5394 Upward Bound, 934-6676 Welding Fabrication, 934-5394

Wine Technology, 934-6846

**SERVICES** 

Admissions, 934-7943 Advising, <u>934-5387</u> Alhadeff Grill, 934-5817 AANAPISI, 934-5221 Arboretum, 934-5396 Art Gallery, 934-5337

Assessment Services (Testing), 934-5349

Bookstore, 934-5338

Brockey Center (Rental/Catering), 934-6613

Cafe Alki, <u>934-6756</u>

Career Development Services, 934-5304

Cashier, 934-5388 Catering, 934-6690

Child Care Center, 934-5348

Contract Training, 934-6787

Counseling, 934-6684

Center for Equity, Inclusion, and Diversity, 934-7950

Development Office, 934-5809

Dining Rooms (reservations), 934-5817

Disability Services 934-5137

Diversity & Retention, 934-6455

eLearning, 934-7930

Financial Aid Services, 934-5317

Foods Events Reservations, 934-7952

Foundation Office, 394-5809 Guidance Services, 934-5387

Informational Desk, 934-6684

Internship Office, 934-7935

King County Dislocated Workers Program, 934-5304

Library/Instructional Resources, <u>934-5395</u>

Lost and Found, 934-6755 Office of Instruction, 934-5353

Opportunity Grant, 934-5200

Parking and Transportation, 934-5157

Pastry and Baking Arts, 934-5344

Pastry Special Order, 934-5818 President's Office, 934-5311

Public Relations Office, 934-5308

Recreation (Campus), 934-6670

Registration, <u>934-7938</u>

Room Rental, 934-6613

Running Start, 394-5387

Security Administration, 934-5157

Student Clubs, 934-5330

Student Government, 934-6751

Student Life, <u>934-5332</u>

TDD (Registration), 934-5845

Testing (Assessment) Office, 934-5349

Tours, 934-7943

Transcripts, 934-7938

Transfer Center, 934-6478

TRiO Educational Opportunity Center, 934-5208

TRiO Student Success Services, 934-5326

Tutoring Services, 934-6650

Veteran Affairs Office, <u>934-5811</u> or <u>934-6743</u>

Wine Tasting/Sales, 934-7951 WorkFirst Programs, 934-5835

WorkSource Affiliate, 934-5304

### **Campus Location Key**

ABR Automotive Collision Repair

AMT Aviation Maintenance

AUT Automotive Technology

AVT Classrooms/Composite Lab

**CAB** Culinary Arts

FSA FSAT&D Kitchen

**HDM** Heavy Duty Diesel

JMB Jerry Brockey Center

LHO Landscape Horticulture

LIB Library

OLY Olympic Hall

PBA Pasty Lab

RSB Robert Smith Building

RAH Rainier Hall

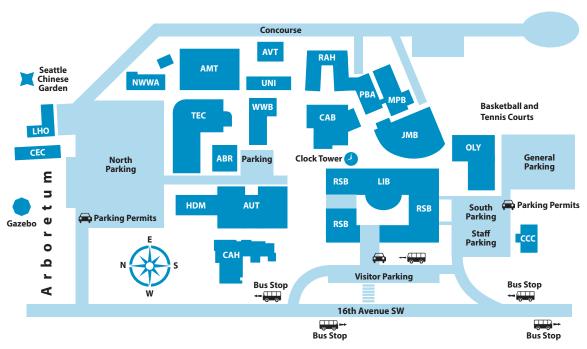
TEC Technology Center

**UNI** University Center

WWB Welding/CIE

NWWA Wine Technology

# **Campus Map**



ABE, GED, ESL Office	RSB	Counseling & Advising	RSB	Professional/Technical Programs	TEC
Academic Center	UNI	Development Office	RSB	Public Information	RSB
Admissions	RSB	Eastern Washington University	UNI	Registration	RSB
Alhadeff Grill	CAB	Educational Support Services	RSB	Running Start	RSB
APPLE Parenting	RAH	eLearning	LIB	Security/Parking	RSB
Art Gallery	JMB	Financial Aid	RSB	Student Government	JMB
Art Labs	RSB	Fitness Center	MPB	Student Life	JMB
Assessment/Testing	RSB	Garden Center	LHO	Technology Center	TEC
ATM	JMB	General Studies	RSB	Testing	RSB
BAS Degree Program	TEC	Heritage University	UNI	Transcript Evaluations	RSB
Bookstore	JMB	Home & Family Life	RAH	Transfer Center	RSB
Cafe Alki	CAB	Human Resources	RSB	TRiO Educational Opportunity Center	RSB
Cafeteria	CAB	Information Desk	RSB	TRiO Student Success Services	RSB
Career Link Academy	RAH	International Programs	RSB	TRiO Talent Search	RAH
Career Development	RSB	IT/Computer Services	RSB	Tutor Center	RSB
Cashier Office	RSB	Liberal Studies	UNI	TV Studio	LIB
Center for Equity, Inclusion, and Diveristy	JMB	Little Theater	RAH	Upward Bound	RAH
Center for International Education	WWB	Lost & Found	JMB	Veteran Services	RSB
Childcare Center	CCC	Math Lab	RSB	Worker Retaining/WorkFirst	RSB
TRiO's CLIC	RSB	Media Labs	LIB	WorkSource	RSB
College Transfer	UNI	Middle College High School	RAH	Writing Center	LIB
Computer Lab	LIB	Music Rooms/Labs	RSB		
Continuing Education	OLY	Nursing	RAH		
Copy Center	LIB	President's Office	RSB		

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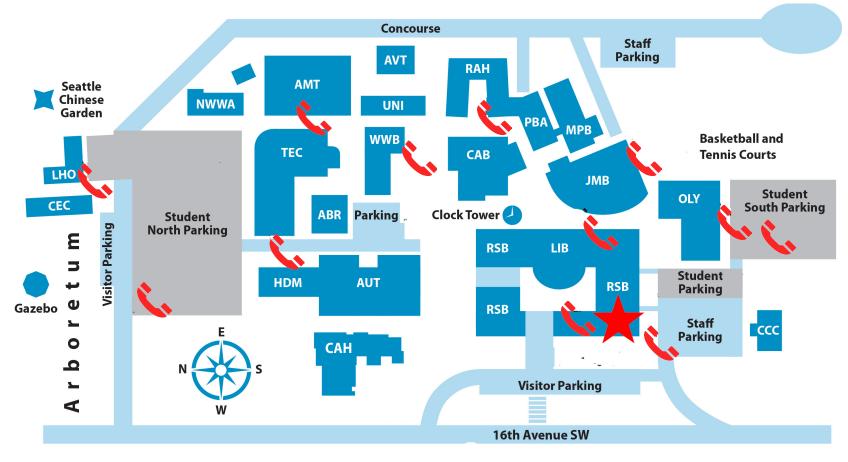
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# **Campus Safety Spots**



### **Campus Phone Location**

UNI RAH LHO WWB	North Parking Lot Aviation Maintenance Lobby Outside Southwest Corner 1st Level Women's Restroom By Front Entrance Near Eastern Door	JMB JMB RSB RSB RSB OLY	Southern Face Outside East Corner Outside Next to Staff Parking Inside Courtyard Main Sidewalk Outside East Entrance
TEC	Southern Exit	GP	General Parking Lot

#### **MAP KEY**



**Phone Location** 



**Campus Security** 

RSB 50 <u>206-934-5157</u>

**Campus Security Cell Phone** 

206-934-0911

