AUTHORIZATION TO RELEASE STUDENT INFORMATION

I, (student name) _____authorize (print faculty/staff/office

name)_____ to release the information contained in my academic record

as specified to the third party or parties listed below.

I understand that this authorization, unless altered in writing by me, will remain in effect until (specify

date, or leave blank if no end date) _____. I understand that I may change,

amend, or rescind this authorization at any time by submitting a new written authorization, with a new

or modified end date, to the *South Seattle Registration office** at any time.

I authorize the above named South Seattle College faculty/staff member to either:

	Complete the attached form

Or provide the following, as requested by the third party listed below (check all that apply):

	Unofficial Transcript		**Classroom Observations of Participation**
	Class Schedule (current term)		**Performance on Classroom Assignments**
	Class Schedule (any/all terms)		**Class Attendance**
	Other:		**Other:**

Name of 3rd Party (person) Receiving Information	*3rd Party's Relationship/Affiliation with Student*
Name of 3rd Party (person) Receiving Information	*3rd Party's Relationship/Affiliation with Student*
Signature of Student	*Student ID Number*
Date Signed	*Student Date of Birth*

The Family Educational Rights and Protection Act (20 U.S.C. § 1232g; 34 CFR Part 99) protects personally identifiable information in student educational records. You may consent to the disclosure of your personally identifiable information by (1) specifying the records to be disclosed; (2) stating the purpose of the disclosure; and (3) identifying the party or class of parties to whom the disclosure may be made.

NOTE: To ensure campus compliance, submit the completed form to the Registration desk, located in the Robert Smith building next to the Cashier.

South Seattle College does not discriminate on the basis of race, color, creed, national origin, sex, disability, age, honorably discharged veteran or military status, or sexual orientation.