


South Seattle Community College LPN Application Summer 2010 Application Checklist

All application materials must be filled out completely and accurately, and mailed in together in a complete set. Mailed applications must be postmarked no later than February 1, 2010. **Please Note:** No partial applications will be reviewed or considered. Please read the application information closely, as there may have been some changes from previous application deadlines.

Self Check √	The following forms/portions of the application must be completed and mailed together by the application deadline:
	Nursing Program Application – Complete the 4-page application form that is found on the South Seattle Community College Nursing website. Answer all questions. Incomplete answers count against you.
	NA-C Certification – Provide a copy of your Nursing Assistant Certified license. <i>If you already have it, submit a copy with your application. If you have not received it yet, please submit a copy as soon as you receive it. Please note it is due no later than June 10, 2010.</i>
	Course Schedule – If you will be taking any of the LPN pre-requisite courses during Winter Quarter 2010, include a copy of your Winter 2010 course schedule.
	Application Fee Payment slip – Pay the non-refundable application fee of \$35.00. Fill out the Payment slip with your form of payment and submit it with your application.
	Recommendation Form – Submit two (2) Recommendation Forms, each in a sealed envelope, following the directions on the form downloaded from the SSCC LPN application website.
	Online Application – For students new to SSCC, SCCC, or NSCC, please fill in the online application for general admission to the college: http://www.southseattle.edu/enrolling/apply.htm
	Personal Data Form – Completion of this form is voluntary and will not affect your consideration.
	Additional requirements to be completed by the February 1, 2010 deadline:
	Submit Official Transcripts – Official transcripts that include any pre-nursing courses taken <i>outside of the Seattle Community College District</i> must be submitted to Arne Reed in the Registration Office by the Feb. 1, 2010 deadline. (If you choose to mail them, transcripts should be sent to: South Seattle Community College; Attention: Transcripts; 6000 16 Ave. SW; Seattle, WA 98106-1499) All transcripts must be <u>official</u> and provided in sealed envelopes. <i>*No credit will be given on the LPN application for any classes on official transcripts received after the February 1, 2010 deadline.</i> If you will be taking any of the LPN pre-requisite courses during Winter quarter 2010, please refer to the Application Instructions for additional paperwork due at a later date.
	Submit Incoming Academic Transcript Evaluation Request – This is to be filled out for any pre-requisite courses taken <i>outside of the South Seattle Community College campus</i> and must be turned in to Arne Reed in the Registration Office or to the address above by the Feb. 1, 2010 deadline. If you will be taking any of the LPN pre-requisite courses during Winter quarter 2010, please refer to the Application Instructions for additional paperwork due at a later date.
	Attend LPN Orientation – This must be done before the application deadline. To see dates and times, please see this website: http://www.southseattle.edu/programs/proftech/lpnorient.htm