



SOUTH SEATTLE  
COLLEGE

# Sustainability Committee Meeting Minutes

DATE: November 28, 2018

## OPERATIONAL BUSINESS

<b>Topic:</b>	Attendance		
<b>Members Present:</b>	<input type="checkbox"/> Joyce Allen <input type="checkbox"/> Algie Au <input type="checkbox"/> Erin Barzen <input checked="" type="checkbox"/> Abigail Batinga <input type="checkbox"/> Shane Brookman <input checked="" type="checkbox"/> Christa Colouzis <input checked="" type="checkbox"/> Christine Consolacion <input type="checkbox"/> Abigail Daane <input type="checkbox"/> Regina Daigneault	<input type="checkbox"/> Matthew Dimeo <input type="checkbox"/> Eliza Duarte <input checked="" type="checkbox"/> Hannah Fitchett <input type="checkbox"/> Heather Foss <input type="checkbox"/> Phyllis Gorton <input type="checkbox"/> Victoria Hardy <input type="checkbox"/> Karen Herndon <input checked="" type="checkbox"/> Janet Kapp <input type="checkbox"/> Kali Kuwada	<input type="checkbox"/> Monica Lundberg <input type="checkbox"/> Nashaat Nashed <input checked="" type="checkbox"/> Alison Pugh <input type="checkbox"/> Elizabeth Schoene <input type="checkbox"/> Eric Steen <input checked="" type="checkbox"/> Linh Vo <input type="checkbox"/> Tim Walsh <input type="checkbox"/> Odessa Woodlee
<b>Meetings Type:</b>	<input type="checkbox"/> Conference Call	<input checked="" type="checkbox"/> In Person: CAH 102	
<b>Guests:</b>	none		

<b>Topic:</b>	Call to Order
<b>Discussion:</b>	Adam Maurer welcomed everyone and brought the meeting to order at approximately 2:10pm.

## UPDATES

<b>Topic:</b>	Introductions		
<b>Discussion:</b>	The committee welcomed 2 new student engagement specialists (Hannah Fitchett and Abigail Batinga) and new Sustainability Officer of USA (Linh Vo). Welcome Christine Consolacion from the Seattle Colleges Foundation.		
<b>Action:</b>	none		
<b>Referred to:</b>	n/a		
<b>Status:</b>	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Closed	<input type="checkbox"/> Tabled

## DISCUSSION ITEMS

<b>Topic:</b>	Student Sustainability Engagement
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Linh is working on promoting WOHESC Conference on Feb. 25-27 at UW and hosting Fresh Fest again.</li> <li>Abigail is working on transportation outreach, campus-wide sustainability survey, Recyclemania.</li> <li>Hannah is working on Trash Talkers (digital display, library display), Earth Week/Fest prep, Sustainability Club, and social media accounts</li> </ul>
<b>Action:</b>	<ol style="list-style-type: none"> <li>Consider connections to Permaculture Club</li> <li>Share social media protocol with Hannah</li> </ol>
<b>Referred to:</b>	1. Hannah F.



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	2. Adam M.		
<b>Status:</b>	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

<b>Topic:</b>	2017 STARS submission		
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Adam gave a brief overview of the AASHE STARS program</li> <li>• South received 27 points in 2013 and nearly 45 points in 2017. We are still Bronze. We only need a few points to move up to Silver. Next assessment will be in 2020.</li> <li>• The group briefly reviewed opportunity areas to improve sustainability practices at South and our STARS rating</li> <li>• Need to make sure that the sustainability survey meets STARS requirements</li> <li>• Need to better archive student sustainability projects/work</li> </ul>		
<b>Action:</b>	<ol style="list-style-type: none"> <li>1. Share AASHE sign in information with committee for access to AASHE resources</li> <li>2. Align campus survey with STARS requirements</li> <li>3. Discuss archive system with faculty</li> </ol>		
<b>Referred to:</b>	<ol style="list-style-type: none"> <li>1. Adam M.</li> <li>2. Abigail B.</li> <li>3. Janet Kapp</li> </ol>		
<b>Status:</b>	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

<b>Topic:</b>	Establish a Sustainability Council		
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Historically the group has been an ad-hoc committee and has struggled to maintain influence and active membership</li> <li>• North and Central both have institutionally recognized Sustainability Councils and it has helped elevate sustainability</li> <li>• The group agreed that establishing a sustainability council might help gain legitimacy.</li> <li>• Adam has shared draft bylaws in meeting invitation and asked for everyone to review and provide edits</li> <li>• We need to pursue an executive sponsor and eventually require certain dpts./offices have a member on the council</li> <li>• Christa will be stepping down as chair at the end of December, so we need to find a new chair of the committee.</li> </ul>		
<b>Action:</b>	<ol style="list-style-type: none"> <li>1. Review draft bylaws and provide feedback and edits to Adam by next Friday December 7<sup>th</sup>. Edit to be applicable to South</li> <li>2. Send Adam nominations for chair of committee</li> </ol>		
<b>Referred to:</b>	<ol style="list-style-type: none"> <li>1. All</li> <li>2. All</li> </ol>		
<b>Status:</b>	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

<b>Topic:</b>	Sustainability into student orientation		
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• We are not sure who conducts student orientations. Who do we contact to help integrate sustainability into orientation?</li> </ul>		



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	<ul style="list-style-type: none"> <li>International students go through separate orientation, so we can reach out to them directly. Adam has waste slides that Central International Programs is using in their orientation.</li> </ul>
<b>Action:</b>	<ol style="list-style-type: none"> <li>Find out who to contact regarding integrating sustainability into orientation</li> <li>Talk with International Programs about how to incorporate sustainability into orientation.</li> </ol>
<b>Referred to:</b>	<ol style="list-style-type: none"> <li>Janet K.</li> <li>Linh V.</li> </ol>
<b>Status:</b>	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Tabled

<b>Topic:</b>	WOHESC 2019
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>WOHESC is a joint conference of WA State and Oregon State colleges and universities to help promote sustainability</li> <li>WOHESC 2019 is being hosted by UW Seattle on Feb. 25-27</li> <li>WOHESC is a great value. We can bring as many people as want to attend. Please help recruit students, faculty, and staff.</li> <li>There are various ways to participate, so even if you cannot commit to the full program, don't let that discourage you from participating.</li> <li>We are collecting names of people who think they want to attend and will finalize everything in January/February</li> <li></li> </ul>
<b>Action:</b>	<ol style="list-style-type: none"> <li>Please submit names to Adam to be added to the list of potential attendees</li> </ol>
<b>Referred to:</b>	<ol style="list-style-type: none"> <li>All</li> </ol>
<b>Status:</b>	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Tabled

<b>Topic:</b>	Sustainability webpages
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>South is currently re-doing all South webpages</li> <li>This is an opportunity to create up-to-date sustainability pages. Adam has created a draft of webpages and shared that with the group.</li> <li>We need more photos for the webpages, social media, etc. Everyone can take a photo of something on campus and send to the group. Please take more photos to help populate our archive</li> </ul>
<b>Action:</b>	<ol style="list-style-type: none"> <li>Review webpages draft and provide feedback and edits by next Friday Dec. 7</li> </ol>
<b>Referred to:</b>	<ol style="list-style-type: none"> <li>All</li> </ol>
<b>Status:</b>	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Tabled

## OPERATIONAL BUSINESS

<b>Topic:</b>	Closing & Adjournment
<b>Discussion:</b>	The committee concluded discussion at approx. 3:05pm



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<b>Next Meeting:</b>	The next meeting has not been scheduled, but will take place in January based on availability of members
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